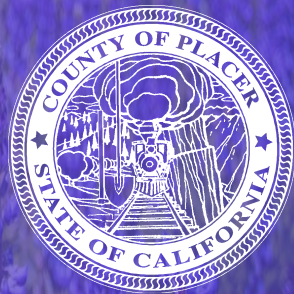


# CANDIDATE GUIDELINES

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March 5, 2024  
Presidential  
Primary  
Election



Prepared by the Placer County Elections Office  
Ryan Ronco Clerk-Recorder-Registrar of Voters

## **NOTICE TO CANDIDATES!**

The information included in this guide is not all-encompassing. In the event there is a conflict between this guide and the law, regulation or rule, the statutory requirements shall apply. This content is being distributed with the understanding that neither the Secretary of State nor the Placer County Elections Office is rendering legal advice, and that this information is not to be a substitute for legal counsel. As such, candidates, committees and campaign staff should also examine the applicable laws and regulations.

Candidates who do not meet every filing requirement within the nomination filing process will not be eligible to appear on the ballot, as there are no extensions or provisions for missed or late filings.

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**QUICK REFERENCE CALENDAR**  
**MARCH 5, 2024 PRESIDENTIAL PRIMARY ELECTION**  
**Candidate Calendar**

September 14, 2023 (E-173)	Signature in lieu collection period begins for all candidates.
September 29, 2023 (E-158)	Candidate filing begins for Central Committees.
*October 22, 2023 (E-135)	Political parties must notify the Secretary of State if they will allow cross over voting by this date.
October 30, 2023 (E-127)	First day candidates for judicial offices may file the Declaration of Intention.
November 8, 2023 (E-118)	Last day for judicial candidates to file the Declaration of Intention. This period is extended if the incumbent does not file.
November 8, 2023 (E-118)	Signature in lieu collection period closes for all candidates.
November 13, 2023 (E-113)	Close of extended filing period for the Declaration of Intention.
November 13, 2023 (E-113)	Candidate filing begins.
December 8, 2023 (E-88)	Close of regular candidate filing period. Extended candidate filing period begins for some offices.
December 13, 2023 (E-83)	Close of extended candidate filing period.
December 14, 2023 (E-82)	Random alphabet draw to be held at 11 a.m. to determine the ballot order of candidates' names.
January 8, 2024 (E-57)	Write-in candidate filing period begins.
January 25, 2024 (E-40)	County voter information guide may begin to be mailed.
February 5, 2024 (E-29)	Ballots will be mailed to all active registered voters by this date. Ballots can begin being processed.
**February 20, 2024 (E-14)	Last day to register for this election and be mailed voting materials for this election.
February 20, 2024 (E-14)	Write-in candidate filing period ends.
February 21, 2024 (E-13)	First day for conditional registration for this election.
February 27, 2024 (E-7)	Last day to request ballot be mailed
March 5, 2024	ELECTION DAY

E- stands for how many days before Election Day. (Ex: E-173 equals 173 days before Election Day)

\*Date falls on a weekend or state holiday; it does not move forward to the next business day.

\*\*Date falls on a weekend or state holiday; it moves forward to the next business day.

## What to Expect When Filing

The Placer County Elections Office now offers two different options for aspiring candidates to pull paperwork when filing for office:

1. **In Person** – Visit our Elections Office in person during the candidate filing period to request the nomination documents required to file for office. Our friendly elections staff will explain each nomination document as it is issued to you, and the requirements you must meet to be considered a qualified candidate.
2. **Authorize a Representative** – A candidate may authorize another individual or representative to visit the Elections Office in person to obtain or deliver nomination documents on their behalf. The representative will need to present the elections staff with written and signed authorization from the candidate that contains the following information:
  - The name of the candidate.
  - The office the candidate is seeking.
  - The candidate’s contact information.
  - The candidate’s residence address.
  - A statement from the candidate that they are aware of the deadlines associated with filing.
  - The candidate’s wet signature.

A candidate authorization form may be obtained from the Elections Office or on our website at [www.placercountyelections.gov](http://www.placercountyelections.gov).

For more information about these requirements and what to expect when filing for office, please review the “Filing for Office” section of these guidelines. The Placer County Elections Office is located at 3715 Atherton Road, Rocklin, CA 95765. Elections staff are available to assist you Monday through Friday from 8 a.m. to 5 p.m. in person, by email at [candidates@placer.ca.gov](mailto:candidates@placer.ca.gov), or by phone at 530-886-5650 (toll-free 1-800-824-8683).

We will also hold candidate filing in Auburn and Tahoe during the candidate filing period. The Auburn office is located at 2956 Richardson Drive, Auburn, CA 95603, and will be open for candidate filing Mondays, Wednesdays and the last Friday of the filing period (excluding Placer County holidays) from 8 a.m. to 5 p.m. Candidate filing in Tahoe will be held at the Tahoe Customs House, located at 775 North Lake Boulevard, Tahoe City, CA 96145, on November 16, 21, 28 and 30, 2023, from 11 a.m. to 3 p.m.

# Definitions

## ***Candidate***

An individual who:

- Is listed on the ballot.
- Has qualified to have write-in votes on their behalf counted by election officials, so they can be nominated or elected to any elective office.
- Receives a contribution, makes an expenditure, or gives their consent for any other person to receive a contribution or make an expenditure with a view to bringing about their nomination or election to any elective office.

An individual who becomes a candidate shall retain their status as a candidate until that status is terminated (*Gov. Code § 82007*).

## ***Committee***

Any person or combination of persons who directly or indirectly:

- Receives contributions totaling \$2,000 or more in a calendar year.
- Makes independent expenditures totaling \$1,000 or more in a calendar year.
- Makes contributions totaling \$10,000 or more in a calendar year to or at the behest of candidates or committees.

A person or combination of persons that becomes a committee shall retain its status as a committee until that status is terminated (*Gov. Code § 82013*).

## ***Controlled Committee***

A committee that is controlled directly or indirectly by a candidate or state measure proponent or which acts jointly with a candidate, controlled committee, or state measure proponent in connection with the making of expenditures. A candidate or state measure proponent controls a committee if they, their agent, or any other committees they control have a significant influence on the actions or decisions of the committee (*Gov. Code § 82016*).

## ***Acronyms***

SIL - Signature in Lieu of Filing Fee petition

DOI - Declaration of Intention

DOC - Declaration of Candidacy

NOM - Nomination petition

BDW - Ballot Designation Worksheet

CSQ - Candidate Statement of Qualifications

Code - Code of Fair Campaign Practices

## Federal, State, and Local Agency Contact Information

<b>PLACER COUNTY ELECTIONS OFFICE</b>	<p>Website: <a href="http://www.placercountyelections.gov">www.placercountyelections.gov</a>          Telephone: <b>530-886-5650</b> or toll-free <b>800-824-8683</b>          Address: 3715 Atherton Road, Rocklin, CA 95765          Contact our office with questions regarding the elections process or information in this handbook.</p>
<b>SECRETARY OF STATE</b>	<p>Website: <a href="http://www.sos.ca.gov">www.sos.ca.gov</a>          Address: 1500 11<sup>th</sup> Street, Room 495, Sacramento, CA 95814  <i>Political Reform Division's</i> Telephone: <b>916-653-6224</b>          Contact SOS for questions concerning Form 501, Form 410, political reform, committee ID numbers, and termination of recipient committees.  <i>Elections Division's</i> Telephone: <b>916-657-2166</b>          Contact for questions concerning the Elections Code, a certified list of candidates, and election results for state and federal offices.</p>
<b>FAIR POLITICAL PRACTICES COMMISSION</b>	<p>Website: <a href="http://www.fppc.ca.gov">www.fppc.ca.gov</a>          Telephone: <b>916-322-5660</b> or <b>866-275-3772</b>          Address: 1102 Q Street, Suite 3000, Sacramento, CA 95811          Contact FPPC for questions regarding Form 700.          Contact the technical assistance division regarding campaign disclosure, conflict of interest disclosure, and state contribution limits.          Contact the legal division regarding any conflict of interest disqualification or concerns about the proper use of campaign funds.          Contact the enforcement division regarding a complaint under the Political Reform Act. Email complaints to: <a href="mailto:complaint@fppc.ca.gov">complaint@fppc.ca.gov</a></p>
<b>FEDERAL ELECTIONS COMMISSION</b>	<p>Website: <a href="http://www.fec.gov">www.fec.gov</a>          Telephone: <b>800-424-9530</b>          Address: 1050 First Street, NE, Washington, DC 20463          Contact regarding federal campaign disclosure requirements or contributions from national banks, national corporations, and foreign nationals.</p>
<b>STATE FRANCHISE TAX BOARD</b>	<p>Website: <a href="http://www.ftb.ca.gov">www.ftb.ca.gov</a>          Telephone (toll-free): <b>800-852-5711</b> or <b>800-338-0505</b> (automated help)          Address: PO Box 942857, Sacramento, CA 94257          Contact the Franchise Tax Board for questions concerning committee tax status, tax ID numbers, charitable non-profit groups, or other tax-related questions.</p>
<b>INTERNAL REVENUE SERVICE</b>	<p>Website: <a href="http://www.irs.gov">www.irs.gov</a>          Telephone: <b>877-829-5500</b> (tax-exempt organizations) or <b>916-974-5225</b> (Sacramento Office)          Contact the IRS for information on federal taxpayer ID numbers or other tax-related questions.</p>

## Reporting Elections Violations

Occasionally, our office receives calls regarding election violations or fraud. However, the Placer County Elections Office is not an enforcement agency, so we are unable to respond to most complaints. Reports of violations should be referred to the agencies listed below.

- **False or misleading campaign materials:** No agency enforcement; these issues are dealt with in court.
- **Violations of the Political Reform Act** (i.e., mass mailing requirements, slate mailers, campaign disclosure, proper use of campaign funds, and disclosure of economic interests): Contact the Fair Political Practices Commission.
- **Election fraud:** Contact the Elections Office, the District Attorney, or the California Secretary of State.
- **Unlawful use of public funds, violations of the Elections Code, the Penal Code, or any other laws other than the Political Reform Act:** Contact the District Attorney, the Grand Jury, or the California Attorney General.
- **Federal campaigns** (i.e., Congress, U.S. Senate, President of the United States, etc.): Contact the Federal Elections Commission.
- **Open meeting laws** (Brown Act): Contact the District Attorney or the California Attorney General.
- **Local ordinances:** Contact your local city attorney or the District Attorney.
- **Vandalism:** Contact your local police department or sheriff's office.
- **Requirements concerning campaign signs:** See the list of contacts in the chapter *General Campaign Information* on pg. 50.

To file a complaint, see the list of Federal, State and Local Agencies on the previous page and the list of enforcement offices below with their respective contact information.

### Federal, State and Local Enforcement Offices

<b>ATTORNEY GENERAL OF CALIFORNIA</b>	Website: <a href="http://www.oag.ca.gov">www.oag.ca.gov</a> Telephone: <b>916-210-6276</b> or toll-free <b>800-952-5225</b> Address: PO Box 944255, Sacramento, CA 94244-2550
<b>PLACER COUNTY DISTRICT ATTORNEY'S OFFICE</b>	Website: <a href="http://placer.ca.gov/2923/District-Attorney">placer.ca.gov/2923/District-Attorney</a> Telephone: <b>916-543-8000</b> Address: 10810 Justice Center Drive, Suite 240, Roseville, CA 95678
<b>PLACER COUNTY GRAND JURY</b>	Website: <a href="http://placer.courts.ca.gov/general-information/grand-jury">placer.courts.ca.gov/general-information/grand-jury</a> Telephone: <b>530-886-5200</b> Address: 11532 B Avenue, Auburn, CA 95603



# Primary and General Elections

## Primary Elections

### **Federal and State Offices**

In the June 8, 2010 Gubernatorial Primary Election, California introduced a new primary system with the passing of Proposition 14. This act, also known as the Top Two Candidates Open Primary Act, allows voters (rather than political parties) to nominate candidates for the general election. Candidates can decide whether to disclose their party affiliation on the ballot. Voters receive a ballot with all candidates for voter-nominated races, regardless of their party preference. The two candidates with the most votes in the primary election will appear on the general election ballot, and voters will choose the candidate who will hold office. However, this new primary system does not apply to the offices of State Superintendent of Public Instruction or United States President.

### **County and Judicial Offices**

In Placer County, elected officials for county and judicial offices are elected during a primary election. Because these are nonpartisan offices, the party preferences of the candidates and the voters are not listed on the ballot. All registered voters living in the district are eligible to vote for the office. If none of the candidates receive a simple majority, the two candidates with the highest number of votes will move forward the general election.

### **Local Measures**

Local measures may appear on primary election ballots and all registered voters living in the applicable district may vote in these contests, regardless of their party preference.

## General Elections

### **Federal, State, County and Judicial Offices**

During the general election, voters choose their elected officials from candidates nominated in the primary. The candidate receiving the highest number of votes in the general election will serve in the office for which they filed.

### **City, School District, and Special District Offices**

Voters elect representatives for their local districts in the general election.

# Appearing on the Ballot

## Presidential Primary Election

### **U.S. Representative and U.S. Senate**

If there is only one qualified candidate (or none) for a federal legislative office, the office will appear on the ballot to give voters the opportunity to cast a vote for an individual by writing their name on the write-in space provided.

### **State Assembly and State Senate**

When a candidate has declared candidacy for a primary election, the candidate's name shall appear on the ballot. A write-in space will also appear on the ballot to give voters the opportunity to nominate other candidates.

### **State Offices**

When a candidate has declared candidacy for a primary election, the candidate's name shall appear on the ballot. A write-in space will also appear on the ballot to give voters the opportunity to nominate other candidates.

### **County Offices**

Whenever a candidate has qualified to run for office in a primary election, their name will appear on the ballot for the primary election, unless the candidate has died at least 83 days before the election. County offices will appear on the ballot even if only one person files for office to allow voters to write in a name on the ballot (*Elec. Code § 8025*).

### **Judicial Offices**

If the current officeholder is the sole person to submit their nomination documents, their name will not be automatically listed on the ballot. However, if a petition announcing a write-in campaign for the position is submitted within 10 days after the candidate filing period closes, the office will be added to the ballot. To be valid, the petition must be signed by a minimum of 0.1% of the registered voters in the county, with at least 100 signatures. It is not necessary to have more than 600 signatures on the petition (*Elec. Code § 8203*).

### **County Central Committees**

If the number of candidates for a county central committee race does not exceed the number of committee members to be elected, then the race will not appear on ballot. Instead, the candidate(s) will be appointed in lieu of election and are entitled to receive a certificate of election as though they had been elected (*Elec. Code §§ 7228, 7423, 7673, 7772.1*).

## Offices up for Election March 5, 2024 Presidential Primary Election

### *Partisan Offices*

<b>FEDERAL OFFICES</b>					
<b>OFFICE TITLE</b>		<b>LENGTH OF TERM</b>		<b>NEW TERM BEGINS</b>	
United States President		4 years		January 20, 2025 (12 p.m.)	
<b>COUNTY CENTRAL COMMITTEE*</b> (Elected by Supervisorial District)					
<b>SUPERVISORIAL DISTRICT</b>	<b>PARTY/NUMBER TO BE ELECTED</b>		<b>LENGTH OF TERM</b>	<b>NEW TERM BEGINS</b>	
	Democratic	Republican			
District 1	4	7	4 years	Varies by Party	
District 2	5	7			
District 3	4	7			
District 4	4	7			
District 5	5	7			
<b>COUNTY CENTRAL COMMITTEE*</b> (Elected Countywide)					
<b>COUNTYWIDE</b>	<b>PARTY/NUMBER TO BE ELECTED</b>			<b>LENGTH OF TERM</b>	<b>NEW TERM BEGINS</b>
	Green (County Council)	Libertarian	Peace & Freedom		
	7	9	7	4 years	Varies by Party

### *Voter-Nominated Offices*

<b>FEDERAL OFFICES</b>		
<b>OFFICE TITLE</b>	<b>LENGTH OF TERM</b>	<b>NEW TERM BEGINS</b>
United States Senator – Partial	Unexpired term	Upon certification of results
United States Senator	6 years	January 3, 2025 (12 p.m.)
United States Representative, Congressional District 3	2 years	
<b>STATE OFFICES</b>		
State Senate, District 1	4 years	December 2, 2024
State Assembly, District 1	2 years	
State Assembly, District 3	2 years	
State Assembly, District 5	2 years	

The American Independent Party has notified the SOS that the party will conduct caucus meetings to select their members and will not be using the public ballot.

**Offices up for Election (cont'd)**  
**March 5, 2024 Presidential Primary Election**

*Nonpartisan Offices*

<b>JUDGE OF THE SUPERIOR COURT</b>		
<b>OFFICE TITLE</b>	<b>LENGTH OF TERM</b>	<b>NEW TERM BEGINS</b>
Superior Court Judge, Seat 1	6 years	January 6, 2025
Superior Court Judge, Seat 2		
Superior Court Judge, Seat 3		
Superior Court Judge, Seat 4		
Superior Court Judge, Seat 5		
Superior Court Judge, Seat 6		
Superior Court Judge, Seat 7		
<b>COUNTY OFFICES</b>		
<b>OFFICE TITLE</b>	<b>LENGTH OF TERM</b>	<b>NEW TERM BEGINS</b>
Supervisor, District 3	4 years	January 6, 2025
Supervisor, District 4		
Supervisor, District 5		

## Incompatibility of Offices

According to California Elections Code, candidates are not allowed to file for more than one district office or term of office for the same district or for more than one school district office (including community college districts and county board of education) during an election. Additionally, there may be situations where certain offices are deemed incompatible, even if the Elections Code does not explicitly forbid a candidate from running for multiple offices. If a candidate is elected to incompatible offices, they must resign from all but one of those incompatible offices (*Elec. Code* §§ 10510(b), 10603(c)).

In 2005, the California State Legislature passed Senate Bill 274 to establish the definition of incompatible offices according to common law. This bill introduced Government Code Section 1099, which outlines the situations where two public offices are considered incompatible. These include situations where one office has the power to audit, overrule, or supervise the other, where there is a potential for significant conflicts of duties or loyalties, or where public policy concerns make it inappropriate for one person to hold both offices. It is important to note that this law does not prevent a candidate from running for a public office that conflicts with an office they already hold. However, if the candidate wins the second office, they forfeit the first one (*Gov. Code* § 1099).

The Office of the California Attorney General has issued many opinions on specific compatibility questions. Here are four examples of incompatible offices:

- The offices of city council member and school district board member when the city and the school district share territory in common
- The offices of high school district trustee and trustee of an elementary school district that is wholly contained within the geographic boundaries of the high school district
- The offices of a water district director and a city council member
- The offices of a water district director and a school district trustee when the two districts share territory in common

**If you have questions about the incompatibility of offices, please contact the Attorney General's Office by telephone at 916-210-6276 or 800-952-5225. You can also visit their website at [www.oag.ca.gov](http://www.oag.ca.gov).**

## **Candidate Qualification Information**

To hold public office, certain qualifications must be met. Although all offices share minimum requirements, some may have additional ones. It is the responsibility of the candidate to ensure their eligibility. The Elections Office can only offer information on specific office qualifications and verify candidate eligibility to the best of their ability.

### **General Qualifications To Run For and Hold Public Office**

#### **Age/Citizenship**

To hold an elective civil office, an individual must be a citizen of the state and at least 18 years old at the time of election or appointment (*Gov. Code § 1020*).

#### **Registered Voter/District Resident**

Unless otherwise stated, a person must be a registered voter and meet all qualifications to vote for a particular office at the time they receive nomination papers or are appointed, in order to be eligible for election or appointment to that office (*Elec. Code § 201*).

#### **Conviction of Crimes**

A person is disqualified from holding any office upon conviction of designated crimes as specified in the Constitution and laws of the State (*Gov. Code § 1021*).

#### **Filing for More than One Office**

No person may file nomination papers for a party nomination and an independent nomination for the same office, or for more than one office at the same election (*Elec. Code § 8003(b)*).

#### **Voter-Nominated Races**

A candidate for a voter-nominated race is not required to belong to a party. However, the candidate will have to list the past 10 years of their party preference on their Declaration of Candidacy. The candidates' party preference shall be consistent with what is listed on their voter registration form and shall not change between the primary and general election (*Elec. Code § 8002.5*).

## Qualifications for Specific Offices Voter-Nominated Offices

### United States Senator & United States Senator – Partial

<b>QUALIFICATIONS</b>	The candidate shall be at least 30 years of age, a U.S. citizen for nine years and a resident of California on January 3, 2025, the date to be sworn into Office, if elected ( <i>U.S. Constitution, art. 1, § 3; 20<sup>th</sup> Amend., § 1</i> ).	
<b>HOW ELECTED</b>	The two candidates who receive the highest number of votes in the March primary election will run off in the November general election ( <i>Elec. Code § 8141.5</i> ).	
<b>SALARY</b>	\$174,000	
<b>FILING FEE</b>	\$3,480 (2% of the salary) ( <i>Elec. Code § 8103(a)(1)</i> )	
<b>CANDIDATE’S STATEMENT OF QUALIFICATIONS</b>	Candidates for U.S. Senate who wish to file candidate statement of qualifications (CSQ) may do so with the Secretary of State for inclusion in the California Voter Information Guide (VIG) no later than November 15, 2023. Contact the Secretary of State’s office at 916-657-2166 for more information.	
<b>NUMBER OF NOMINATION SIGNATURES</b>	At least 65 valid signatures are required; up to 100 may be submitted ( <i>Elec. Code § 8062(a)(1)</i> ).	
<b>SIGNATURES IN LIEU OF FILING FEE</b>	Signatures required to waive filing fee: 7,000 Value per signature: \$0.497143 ( <i>Elec. Code §§ 8106(a)(3), 8106(b)</i> )	
<b>IMPORTANT DATES</b>	<b>Date</b>	<b>Event</b>
	September 14 to November 8	Signature in Lieu of Filing Fee petition filing period
	November 15	Last day to file CSQ for state VIG
	November 13 to December 8	Declaration of Candidacy and Nomination Papers filing period
<b>NEW TERM BEGINS</b>	January 3, 2025 (12 p.m.) ( <i>U.S. Const. art. I, § 3, 20<sup>th</sup> Amend., § 1</i> )	
<b>LENGTH OF TERM</b>	6 Years	

### United States Representative – District 3

<b>QUALIFICATIONS</b>	The candidate shall be at least 25 years of age, a U.S. citizen for seven years, and a resident of California on January 3, 2025, the date to be sworn into office, if elected ( <i>U.S. Constitution, art. 1, § 2, 20<sup>th</sup> Amend., § 1</i> ).	
<b>HOW ELECTED</b>	The two candidates who receive the highest number of votes in the March primary election will run off in the November general election ( <i>Elec. Code § 8141.5</i> ).	
<b>SALARY</b>	\$174,000	
<b>FILING FEE</b>	\$1,740 (1% of the salary) ( <i>Elec. Code § 8103(a)(2)</i> )	
<b>CANDIDATE’S STATEMENT OF QUALIFICATIONS</b> Placer County portion	\$5,810 250 words ( <i>Elec. Code § 13307.5</i> )	
<b>NUMBER OF NOMINATION SIGNATURES</b>	At least 40 valid signatures are required; up to 60 may be submitted. ( <i>Elec. Code § 8062(a)(2)</i> )	
<b>SIGNATURES IN LIEU OF FILING FEE</b>	Signatures required to waive filing fee: 2,000 Value per signature: \$0.87000 ( <i>Elec. Code §§ 8106(a)(2), 8106(b)</i> )	
<b>IMPORTANT DATES</b>	<p><b>Date</b> September 14 to November 8</p> <p>November 13 to December 8</p>	<p><b>Event</b> Signature in Lieu of Filing Fee petition filing period</p> <p>Declaration of Candidacy and Nomination Papers filing period</p>
<b>NEW TERM BEGINS</b>	January 3, 2025 (12 p.m.) ( <i>U.S. Const. art. I, § 3, 20<sup>th</sup> Amend., § 1</i> )	
<b>LENGTH OF TERM</b>	2 years	



## State Senate – District 1

<b>QUALIFICATIONS</b>	<ol style="list-style-type: none"> <li>1. The candidate must be a U.S. citizen and resident of California for three years. They must also be a resident of the legislative district for one year (<i>Cal. Const., art. IV, § 2(c)</i>).</li> <li>2. At the time nomination papers are issued, the candidate must: <ol style="list-style-type: none"> <li>a. Be a registered voter.</li> <li>b. Be otherwise qualified to vote for that office if the person was a resident of, and registered to vote in, the election district from which the office is elected (<i>Elec. Code § 201</i>).</li> </ol> </li> <li>3. The candidate must not have been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes (<i>Elec. Code § 20</i>).</li> <li>4. The candidate must have served no more than 12 years in the State Senate, the Assembly, or both, in any combination of terms during their lifetime if they were first elected to the Legislature after June 2012 and they have not previously served in the State Senate or Assembly (<i>Cal. Const., art. IV, § 2(a)(4)</i>).</li> <li>5. The candidate must not have served two terms in the State Senate since November 6, 1990, if they were elected to the State Senate before June 2012 (<i>Cal. Const., art. IV, § 2(a)(4)</i>).</li> <li>6. The candidate must not have served three terms in the Assembly since November 6, 1990, if they were elected to the Assembly before June 2012 (<i>Cal. Const., art. IV, § 2(a)(4)</i>).</li> </ol>	
<b>HOW ELECTED</b>	The two candidates who receive the highest number of votes in the March primary election will move forward to the November general election ( <i>Elec. Code § 8141.5</i> ).	
<b>SALARY</b>	\$122,694	
<b>FILING FEE</b>	\$1,226.94 (1% of the salary) ( <i>Elec. Code § 8103(a)(3)</i> )	
<b>CANDIDATE'S STATEMENT OF QUALIFICATIONS</b> Placer County portion	\$950 250 words ( <i>Elec. Code § 13307.5</i> )	
<b>NUMBER OF NOMINATION SIGNATURES</b>	At least 40 valid signatures are required; up to 60 may be submitted. ( <i>Elec. Code 8062(a)(2)</i> )	
<b>SIGNATURES IN LIEU OF FILING FEE</b>	Signatures required to waive filing fee: 2,000 Value per signature: \$0.61347 ( <i>Elec. Code §§ 8106(a)(2), 8106(b)</i> )	
<b>IMPORTANT DATES</b>	<b>Date</b> September 14 to November 8  November 13 to December 8	<b>Event</b> Signature in Lieu of Filing Fee petition filing period  Declaration of Candidacy and Nomination Papers filing period
<b>NEW TERM BEGINS</b>	December 2, 2024 ( <i>Cal. Const., art. IV, § 2(a)(1), (3)</i> )	
<b>LENGTH OF TERM</b>	4 years	

## State Assembly – Districts 1, 3 and 5

<b>QUALIFICATIONS</b>	<ol style="list-style-type: none"> <li>1. The candidate must be a U.S. citizen and resident of California for three years. They must also be a resident of the legislative district for one year (<i>Cal. Const., art. IV, § 2(c)</i>).</li> <li>2. At the time nomination papers are issued the candidate must: <ol style="list-style-type: none"> <li>a. Be a registered voter.</li> <li>b. Be otherwise qualified to vote for that office if the person was a resident of, and registered to vote in, the election district from which the office is elected (<i>Elec. Code §§ 201</i>).</li> </ol> </li> <li>3. The candidate must not have been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes (<i>Elec. Code § 20</i>).</li> <li>4. The candidate must have served no more than 12 years in the State Senate, the Assembly, or both, in any combination of terms during their lifetime if they were first elected to the Legislature after June 2012 and they have not previously served in the State Senate or Assembly (<i>Cal. Const., art. IV, § 2(a)(4)</i>).</li> <li>5. The candidate must not have served two terms in the State Senate since November 6, 1990, if they were elected to the State Senate before June 2012 (<i>Cal. Const., art. IV, § 2(a)(4)</i>).</li> <li>6. The candidate must not have served three terms in the Assembly since November 6, 1990, if they were elected to the Assembly before June 2012 (<i>Cal. Const., art. IV, § 2(a)(4)</i>).</li> </ol>		
<b>HOW ELECTED</b>	The two candidates who receive the highest number of votes in the March primary election will run off in the November general election ( <i>Elec. Code § 8141.5</i> ).		
<b>SALARY</b>	\$122,694		
<b>FILING FEE</b>	\$1,226.94 (1% of the salary) ( <i>Elec. Code § 8103(a)(3)</i> )		
<b>CANDIDATE'S STATEMENT OF QUALIFICATIONS</b> Placer County portion	<b>District 1</b> \$590 250 words ( <i>Elec. Code § 13307.5</i> )	<b>District 3</b> \$270 250 words	<b>District 5</b> \$5,230 250 words
<b>NUMBER OF NOMINATION SIGNATURES</b>	At least 40 valid signatures are required; up to 60 may be submitted ( <i>Elec. Code § 8062(a)(2)</i> ).		
<b>SIGNATURES IN LIEU OF FILING FEE</b>	Signatures required to waive filing fee: 1,000 Value per signature: \$1.22694 ( <i>Elec. Code §§ 8106(a)(1), 8106(b)</i> )		
<b>IMPORTANT DATES</b>	<b>Date</b> September 14 to November 8  November 13 to December 8	<b>Event</b> Signature in Lieu of Filing Fee petition filing period  Declaration of Candidacy and Nomination Papers filing period	
<b>NEW TERM BEGINS</b>	December 2, 2024 ( <i>Cal. Const., art. IV, § 2(a)(2), (3)</i> )		
<b>LENGTH OF TERM</b>	2 years		

## Nonpartisan Offices

### Superior Court Judge

<b>QUALIFICATIONS</b>	The candidate must be a registered voter and otherwise qualified to vote at the time the nomination papers are issued to the person ( <i>Elec. Code § 201</i> ). The candidate shall be a member of the State Bar for 10 years or have served as a judge of a California court of record for 10 years immediately preceding the election ( <i>Cal. Constitution, art. VI, § 15</i> ).	
<b>HOW ELECTED</b>	The names of the unopposed judicial incumbents do not appear on the March primary election ballot. They will be declared elected after the November general election. For a contested office, the candidates' names will appear on the March primary election ballot. If one candidate receives over 50% of the vote, that candidate shall be elected in the primary. If no one receives over 50% of the vote, the top two candidates will run off in the November general election ( <i>Elec. Code §§ 8140, 8141, 8203</i> ).	
<b>SALARY</b>	\$232,399	
<b>FILING FEE</b>	\$2,323.99 (1% of the salary) ( <i>Elec. Code § 8104(b)</i> )	
<b>CANDIDATE'S STATEMENT OF QUALIFICATIONS</b>	\$2,970 200 words ( <i>Elec. Code § 13307(a)(1)</i> )	
<b>NUMBER OF NOMINATION SIGNATURES</b>	At least 20 valid signatures are required; up to 40 may be submitted. ( <i>Elec. Code § 8062(a)(3)</i> )	
<b>SIGNATURES IN LIEU OF FILING FEE</b>	Signatures required to waive filing fee: 6,972 Value per signature: \$0.333331 ( <i>Elec. Code §§ 8106(a)(4), 8106(b)</i> )	
<b>IMPORTANT DATES</b>	<b>Date</b>	<b>Event</b>
	September 14 to November 8	Signature in Lieu of Filing Fee petition filing period
	October 30 to November 8	Declaration of Intention filing period
	November 13 to December 8	Declaration of Candidacy and Nomination Papers filing period
<b>NEW TERM BEGINS</b>	January 6, 2025	
<b>LENGTH OF TERM</b>	6 years	

## County Supervisor – Districts 3, 4 and 5

<b>QUALIFICATIONS</b>	The candidate shall be a registered voter of the district which they seek to represent for at least 30 days immediately preceding the deadline for filing nomination papers for the office of supervisor and shall reside in the district during their incumbency ( <i>Gov. Code § 25041; Placer County Code § 1.08.010</i> ).		
<b>HOW ELECTED</b>	The candidate who receives a majority (50% plus 1) of all votes in the March primary election is elected. If no one receives the majority of the vote, the top two candidates will run off in the November general election. In the event there are no more than two candidates for one office, the office shall be voted upon at the primary election only ( <i>Elec. Code §§ 8140, 8141</i> ). Each member of the Board of Supervisors shall be elected by the district which they represent and not at large ( <i>Gov. Code § 25040; Placer County Code § 1.08.010</i> ).		
<b>SALARY</b>	\$92,310.40		
<b>FILING FEE</b>	\$923.10 (1% of the salary) ( <i>Elec. Code § 8104(b)</i> )		
<b>CANDIDATE'S STATEMENT OF QUALIFICATIONS</b>	<b>District 3</b> \$690 200 words ( <i>Elec. Code § 13307(a)(1)</i> )	<b>District 4</b> \$680 200 words ( <i>Elec. Code § 13307(a)(1)</i> )	<b>District 5</b> \$700 200 words ( <i>Elec. Code § 13307(a)(1)</i> )
<b>NUMBER OF NOMINATION SIGNATURES</b>	At least 20 valid signatures are required; up to 40 may be submitted ( <i>Elec. Code § 8062(a)(3)</i> ).		
<b>SIGNATURES IN LIEU OF FILING FEE</b>	Signatures required to waive filing fee: 2,769 Value per signature: \$0.33335 ( <i>Elec. Code §§ 8106(a)(4), 8106(b)</i> )		
<b>IMPORTANT DATES</b>	<b>Date</b> September 14 to November 8  November 13 to December 8	<b>Event</b> Signature in Lieu of Filing Fee petition filing period  Declaration of Candidacy and Nomination Papers filing period	
<b>NEW TERM BEGINS</b>	January 6, 2025 ( <i>Gov. Code § 25000</i> )		
<b>LENGTH OF TERM</b>	4 years		

# Filing for Office

To be listed on the ballot, candidates must complete the nomination process and adhere to nonnegotiable filing deadlines. Nomination papers for the presidential primary election are due by 5 p.m. on the final day of candidate filing.

If the current officeholder misses the deadline to file, the filing period will be extended five days for all candidates, except the incumbent. However, this extension does not apply to offices where the current officeholder has reached their term limit. Please consult the Quick Reference Calendar on pg. 4 for the final day of candidate filing, the extension period, and other important deadlines.

## Nomination Process

### Where To Obtain Nomination Documents

There are two options available to obtain nomination papers through the Elections Office: in person or via an authorized representative. It is highly recommended to schedule an appointment. Appointments can be made online, via email, or by phone.


Nomination documents must be issued and filed during regular business hours. Candidates with appointments will be served at their scheduled time. Please allow for at least 20-30 minutes to obtain the documents and note that walk-ins may experience longer wait times. Unfortunately, we are unable to extend our hours due to election law. If you need to contact our office, please call (530) 886-5650 during regular business hours or email us at [candidates@placer.ca.gov](mailto:candidates@placer.ca.gov).



**Appointments to obtain nomination paperwork are highly recommended.**

**Allow for at least 20-30 minutes to obtain documents.**

**Note that walk-ins may experience longer wait times.**



### Filing In Person

To submit the required paperwork to run for office, you can visit the Placer County Elections Office at 3715 Atherton Road in Rocklin during the candidate filing period. We are also hosting candidate filing days in Auburn and Tahoe. The Auburn office is located at 2956 Richardson Drive, Auburn, CA 95603, and is open Mondays, Wednesdays, and the last Friday before the close of the filing period from 8 a.m. to 5 p.m. Candidate filing in Tahoe will take place at the Tahoe Customs House, located at 775 North Lake Boulevard, Tahoe City, CA 96145, on November 16, 21, 28 and 30, 2023 from 11 a.m. to 3 p.m.

### Authorization for Candidate's Representative

If a candidate is unable to visit the Elections Office, they can authorize someone else to do so, on their behalf. This representative must provide elections staff with a completed authorization form from the candidate. The candidate authorization form is available at the Elections Office or on our website at [www.placercountyelections.gov](http://www.placercountyelections.gov).

## **Candidate Filing Packet**

Complete all forms in the candidate filing packet before filing with the Elections Office. The paperwork included in the packet is:

### *Required Forms:*

- Candidate Worksheet/Authorization Form
- Declaration of Candidacy (must be signed in office or in front of a notary public)
- Nomination Petition Papers (when applicable)
- Ballot Designation Worksheet
- Candidate Statement of Qualifications
- Statement of Economic Interest - Form 700
- Candidate Intention Statement - Form 501
- Recipient Committee Campaign Statement - Form 460 or Officeholder/Candidate Campaign Statement - Form 470

### *Optional Forms:*

- Code of Fair Campaign Practices
- County & Department of Transportation Signage Forms

To be included on the ballot, all candidate filing documents with **original signatures** must be received in our office on or before the close of candidate filing, whether by mail or in person; a postmark does not count (*Please refer to the election calendar for appropriate deadlines*).

## Nomination Document Overview Candidate Filing Forms

OFFICE	SIGNATURE IN LIEU OF FILING FEE PETITION (OPTIONAL)	DECLARATION OF INTENTION (REQUIRED)	DECLARATION OF CANDIDACY (REQUIRED)	BALLOT DESIGNATION WORKSHEET (REQUIRED)	NOMINATION PETITION (REQUIRED)	CANDIDATE STATEMENT OF QUALIFICATIONS (OPTIONAL)	CODE OF FAIR CAMPAIGN PRACTICES (OPTIONAL)
Statewide Offices	X		X	X	X	SOS	X
U.S. Representative	X		X	X	X	X	X
State Senate	X		X	X	X	X	X
State Assembly	X		X	X	X	X	X
Superior Court Judge	X	X	X	X	X	X	X
County Central Committee			X	X	X		X
County Offices	X		X	X	X	X	X

### Nomination Document Overview Page Numbers

Signature in Lieu of Filing Fee Petition-----	24
Declaration of Candidacy-----	27
Ballot Designation-----	28
Nomination Petition-----	31
Candidate Statement of Qualifications-----	33
Code of Fair Campaign Practices-----	38

# Signature in Lieu of Filing Fee Petition

The Signature in Lieu of Filing Fee (SIL) petition allows the candidate to collect signatures to reduce or eliminate the filing fee (*Elec. Code § 8106*). The value of each signature is prorated. The SIL petition is optional. If a candidate chooses, they may skip this part of the process and pay the filing fee in full.

California Secretary of State  
 PETITION IN LIEU OF FILING FEE - For Use Only During the Signature in Lieu Filing Fee Period  
 Voter-Nominatee and Nonpartisan Office  
 June 7, 2022, Statewide Direct Primary Election (Elections Code §§ 100, 104, 8041, 8061, 8106, 8106.5, Code of Civil Procedure § 2015.5)

Official Filing Form Filed in County of \_\_\_\_\_

For County Elections and Secretary of State Official USE ONLY

County Elections Official  
 By \_\_\_\_\_ Date Received \_\_\_\_\_

Secretary of State Official  
 By \_\_\_\_\_

I, the undersigned signer for \_\_\_\_\_ Name of Candidate for nomination to the office of \_\_\_\_\_ to be voted for at the Statewide Direct Primary Election to be held on June 7, 2022, hereby assert as follows: \_\_\_\_\_

I am a resident of \_\_\_\_\_ County and am registered to vote at the address shown on this paper. I am not at all a signer of any other nomination paper of any other candidate for the above-named office. My residence is correctly set forth after my signature hereto: \_\_\_\_\_

PRECINCT (to be entered by Election Official)	NAME	RESIDENCE (As Registered - No P.O. BOX)	VERIFICATION (to be entered by Election Official)
Print: 1	Signature: _____	Residence Address ONLY: _____ City or Town: _____	
Print: 2	Signature: _____	Residence Address ONLY: _____ City or Town: _____	
Print: 3	Signature: _____	Residence Address ONLY: _____ City or Town: _____	
Print: 4	Signature: _____	Residence Address ONLY: _____ City or Town: _____	
Print: 5	Signature: _____	Residence Address ONLY: _____ City or Town: _____	
Print: 6	Signature: _____	Residence Address ONLY: _____ City or Town: _____	
Print: 7	Signature: _____	Residence Address ONLY: _____ City or Town: _____	
Print: 8	Signature: _____	Residence Address ONLY: _____ City or Town: _____	

Please Complete Affidavit of Circulator on Reverse Side  
 NOTE: Signatures on this form shall be applied toward nomination signature requirements pursuant to Elections Code section 8061.

PRECINCT (to be entered by Election Official)	NAME	RESIDENCE (As Registered - No P.O. BOX)	VERIFICATION (to be entered by Election Official)
Print: 9	Signature: _____	Residence Address ONLY: _____ City or Town: _____	
Print: 10	Signature: _____	Residence Address ONLY: _____ City or Town: _____	

I, \_\_\_\_\_ Print Name, solemnly swear (or affirm) as follows:

- That I am 18 years of age or older.
- That my residence address, including street and number, is \_\_\_\_\_ (If no street or number exists, a description of my residence adequate to readily ascertain its location is: \_\_\_\_\_)
- That the signatures on this section of the nomination paper were obtained between \_\_\_\_\_ Month and Day \_\_\_\_\_, 20\_\_\_\_, and \_\_\_\_\_, 20\_\_\_\_, that I circulated this section and I witnessed the signatures on this section of the nomination paper being affixed; and that, to the best of my information and belief, each signature is the genuine signature of the person whose name it purports to be.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. X \_\_\_\_\_  
 Signature of Circulator

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truth/accuracy, accuracy, or validity of that document.

County of \_\_\_\_\_

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, proved to me as (the basis of satisfactory evidence to be the person(s) who appeared before me.

(Seal) \_\_\_\_\_ Signature \_\_\_\_\_

Examined and certified by me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
 County Elections Official \_\_\_\_\_

(TO BE ENTERED BY ELECTIONS OFFICIAL AFTER VERIFICATION) Number of Valid Signatures on this Section: \_\_\_\_\_

WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any nomination paper in his or her possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 10202.)

## Issuing a Signature in Lieu of Filing Fee Petition

The SIL petition is issued by the same county elections office where the prospective candidate files their Declaration of Candidacy (usually the county of domicile). For most offices, the first day to issue the SIL petition for the March 5, 2024 Presidential Primary Election is September 14, 2023, and the last day to file the SIL petition is November 8, 2023. When a candidate comes to the Placer County Elections Office, elections staff will issue the petition and give the candidate a two-sided master SIL petition that may be used to make copies. *Each copy needs to be double-sided like the master.*

## Multi-County Offices

If the candidate is seeking a multi-county office, it is important that each SIL petition filed contains signatures from voters who reside in the same county. The petition will be filed with the county of residence of the signers for verification. The Placer County Elections Office is unable to verify the signatures of voters residing in other counties. For example, if we receive a SIL petition with signatures of voters who reside in Nevada County or Sacramento County, we must deem those signatures invalid (*Elec. Code § 8106(b)(4)*).

## Qualifications for Signers

A signer must be a registered voter who lives in the district and is eligible to vote for the office (*Elec. Code § 8106(b)(1)*).



**When signing the petition, the voter needs to include in their own handwriting:**

- Printed full name (if we cannot read the handwriting or determine who the voter is, the signature is invalid).
- Residential address (PO Boxes/mailling addresses are invalid).
- Signature (spouse or an individual with power of attorney may not sign for the voter).

If a voter signs more petitions for candidates than there are available offices, only the signatures on the petitions that meet the criteria will be considered valid. Petition signatures will be validated in the order they were submitted (*Elec. Code § 8106(b)(2)*).

**Qualifications for Circulators**

A person shall not circulate a Signature in Lieu of Filing Fee petition and/or Nomination petition unless the person is 18 years of age or older (*Elec. Code § 102*).

To ensure that the Elections Office can accept a SIL petition, the circulator must complete the “Affidavit of Circulator” located on the back of the form. This includes providing the date range when the signatures were obtained, the execution date and place, and the circulator’s printed name, residential address, and signature. Only one circulator is allowed per petition section (page). Failure to complete the “Affidavit of Circulator” will result in the SIL petition being rejected by the Elections Office (*Elec. Code § 104*).

**When to File SIL Petitions**

The deadline for submitting SIL petitions for the March 5, 2024 Presidential Primary Election is November 8, 2023. For judicial candidates, SIL petitions must be filed on or before the same day as the Declaration of Intention. In Placer County, signatures can be filed as they are collected, and a receipt will be given to the candidate indicating the number and date of the signatures filed. However, other counties may require that all signatures be filed simultaneously. After the Elections Office verifies the signatures, any invalid signatures will be communicated to the candidate within 10 days (*Elec. Code § 8106(b)(3)*).

**Using Signature in Lieu of Filing Fee Petition Signatures as Nomination Signatures**

If signatures on submitted SIL petitions meet nomination signature requirements, they will be included in the total count toward the candidate’s nomination signature requirement. If a candidate has gathered enough signatures to meet the nomination signature requirement, they will not need to submit a nomination petition during the regular candidate filling period. SIL petitions must be submitted during the designated filing period and validated to be counted as nomination signatures (*Elec. Code § 8061*).

## Number of Signatures per Office

<b>STATEWIDE OFFICE</b>	<b>FILING FEE</b>	<b>NUMBER OF SIGNATURES</b>	<b>PRORATED VALUE OF SIGNATURES</b>
U.S. Senator – Partial	\$3,480	7,000	\$0.497143
U.S. Senator	\$3,480	7,000	\$0.497143
U.S. Representative	\$1,740	2,000	\$0.87000
State Senate	\$1,226.94	2,000	\$0.61347
State Assembly	\$1,226.94	1,000	\$1.22694
<b>COUNTY OFFICE</b>	<b>FILING FEE</b>	<b>NUMBER OF SIGNATURES</b>	<b>PRORATED VALUE OF SIGNATURES</b>
Superior Court Judge	\$2,323.99	6,972	\$0.333331
Supervisor	\$923.10	2,769	\$ 0.33335

# Declaration of Candidacy

The Declaration of Candidacy (DOC) is the form that individuals use to announce their candidacy for a specific position. The form requires candidates to provide their preferred name and ballot designation, residential address, contact information, and to confirm their eligibility for the position and their commitment to not withdraw from the race (*Elec. Code* §§ 8028, 8040).

The DOC remains in the Elections Office once it is issued. If the candidate is unable to file the paperwork in person, they should contact the Elections Office for further instructions.

California Secretary of State  
**DECLARATION OF CANDIDACY**  
 Voter Nominating and Nonpartisan Offices  
 June 7, 2022, Statewide Direct Primary Election (Elections Code §§ 20, 200, 8002.5, 8020, 8040, 8121, 8140, 13103)

Official Filing Form

Filed in County on: \_\_\_\_\_

By: \_\_\_\_\_  
 Date Issued: \_\_\_\_\_

By: \_\_\_\_\_  
 Date Received: \_\_\_\_\_

By: \_\_\_\_\_  
 Secretary of State Official

For County Elections and Secretary of State Official USE ONLY

1 I hereby declare myself a candidate for the nomination/election to the office of \_\_\_\_\_ to be voted for at the Statewide Direct Primary Election to be held on June 7, 2022, and declare the following to be true:

My name is \_\_\_\_\_  
 First \_\_\_\_\_ Middle/Initial (optional) \_\_\_\_\_ Last \_\_\_\_\_

**Voter-nominating office only:** I hereby certify at the time of presentation of this declaration, as shown by my current affidavit of registration, I have discussed the following political party preference, if any: \_\_\_\_\_

**IMPORTANT NOTE:** A ballot designation is optional. If one is requested, a completed **BALLOT DESIGNATION WORKSHEET** must be submitted. If no ballot designation is requested, write "NONE" and print it in the box. (Elections Code §§ 13107, 13107.3)

I request my name and ballot designation to appear on the ballot as follows:

Print Your Name for Use on the Ballot: \_\_\_\_\_

Print Ballot Designation Requested: \_\_\_\_\_

Candidate initials box if NO ballot designation is preferred.

I acknowledge the Secretary of State will only provide an emailed electronic version and a hard copy version of the Notice to Candidates (which include ballot designations) via United States Postal Service on March 25, 2022, and will not notify me of any ballot designation changes published after March 25, 2022. To receive an electronic version of the Notice to Candidates on March 25, 2022, please provide an email address in Section 4 of this form. For updates to the Notice to Candidates after March 25, 2022, please visit our website: <https://sds.ca.gov/elections/voter-nominating-offices/statewide-direct-primary-elections/notice-to-candidates/>

I have a character-based name I would like to use instead of a printed transcription. (You must complete Character-Based Name Form.)

**IMPORTANT NOTE:** The Secretary of State (SOS) will publish one of the addresses below in the Notice to Candidates, Official Contact List of Candidates, and on the SOS website.

ONLY CHECK ONE BOX. Please check the appropriate box to indicate which address you wish to be used for publishing purposes.

IF NO BOX IS CHECKED, the first address listed and provided below will be published.

If a day telephone number, FAX number, email address, or website is provided, that information will also be published.

If an evening telephone number is provided, and is different from day telephone number, it will not be published and it is for SOS use only.

**3** Address, Telephone, Fax, Email, and Website

**Publish**  Mailing Address: \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Publish**  Residence Address (Required): \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Publish**  Business Address: \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Numbers: Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_ Website: \_\_\_\_\_

**IMPORTANT:** Reverse Side of Page Must Be Completed

4 I meet the statutory and constitutional qualifications for this office (including, but not limited to, citizenship and residency). I am at present an incumbent of the following public office (if any): \_\_\_\_\_

**Qualifications**

I have not been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes.

If nonincarcerated, I will accept the nomination/election and not withdraw.

Signature of Candidate

5 (1) I hereby certify that my complete voter registration and party affiliation/preference history from 2012 through the date of signing this document is as follows:

Party Preference	County	Timeframe (by year, e.g. 2015-2013)
_____	_____	2014-_____
_____	_____	_____
_____	_____	_____

\*Only 10 years of party affiliation/preference history will be provided on the BOS website, even if additional information is provided.

(2) Pursuant to Section 8002.5 of the Elections Code, select one of the following:

Party Preference: \_\_\_\_\_  
 (insert the name of the qualified political party as disclosed upon your affidavit of registration)

Party Preference: None (if you have declined to disclose a preference for a qualified political party upon your affidavit of registration)

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signature of Candidate

6 I, \_\_\_\_\_ do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I have this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature of Candidate

**7** Notary Public or Other Officer

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
 County of \_\_\_\_\_

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, proved to me to be the person(s) who appeared before me.

(Seal) \_\_\_\_\_  
 Signature

Examined and certified by me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
 County Elections Official

**WARNING:** Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any declaration of candidacy in his or her possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 10302)

## Ballot Name

When completing the DOC, a candidate will indicate how their name is to be displayed on the ballot. There are several ways a candidate can choose to display their name:

- First and last name;
- First, middle and last name;
- Initials only and last name;
- A nickname, based on review and approval from the Registrar of Voters (proof may be requested);
- A familiar version of the first name, such as Bill for William or Sue for Susan; or
- Character-based name

If a candidate changes their name within a year of the election, their new name may be listed on the ballot if the change was due to marriage or a court order from a competent jurisdiction (*Elec. Code* § 13104).

When running for office, it is not permissible for a candidate to use their title or degree in their ballot name. For instance, a candidate can use "John Doe" as their name, but they cannot list themselves as "Dr. John Doe" or "John Doe, M.D." (*Elec. Code* § 13106).

# Ballot Designation

A candidate has the option to list their occupation(s) below their name on the ballot. To appear on the ballot with an occupation, candidates must fill out the Ballot Designation Worksheet. This form allows them to indicate their preferred occupational ballot designation and provide alternative options if the initial choice is deemed unacceptable (*Elec. Code §§ 13107, 13107.3, 13107.5*).

If a candidate chooses a ballot designation, the designation should describe an individual (e.g., accountant) and not the industry in which the individual works (e.g., accounting). If a candidate chooses not to list an occupational ballot designation, that line will remain blank. Guidelines for the ballot designations are set forth in California Elections Code Section 13107 and the California Code of Regulations.

California Secretary of State  
**BALLOT DESIGNATION WORKSHEET**  
 March 5, 2024, Presidential Primary Election (Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

This entire form must be completed, or it will not be accepted and you will not be entitled to a ballot designation. DO NOT LEAVE ANY RESPONSE SPACES BLANK. If information requested is not applicable, please write "N/A" in the space provided; otherwise the information MUST be provided. UPON FILING THIS WORKSHEET WILL BE A PUBLIC DOCUMENT.

**Candidate Information**

1 Candidate Name: \_\_\_\_\_ Gender (optional, for translation use only): \_\_\_\_\_  
 Office: \_\_\_\_\_ Email: \_\_\_\_\_  
 Home Address: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Phone Number(s): \_\_\_\_\_ Home/Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

**Attorney Information**

2 Attorney Name (for other person authorized to act on your behalf): \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone Number(s): \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

You may select as your ballot designation one of the following designations:

(a) Your current principal profession(s), vocation(s), or occupation(s) (maximum total of three words, separated by a slash (/)).  
 (b) The full title of the public office you currently occupy and to which you were elected.  
 (c) "Appointed (full title of public office)" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.  
 (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office.  
 (e) "Appointed incumbent" if you were appointed to your current elective public office and seek election to the same office.

**Proposed Ballot Designation(s)**

3 Proposed Ballot Designation(s): \_\_\_\_\_  
 Alternate Ballot Designation(s) 1: \_\_\_\_\_  
 Alternate Ballot Designation(s) 2: \_\_\_\_\_

In the spaces provided on the next page(s):

(a) Describe why you believe you are entitled to use the proposed ballot designation.  
 (b) If your proposed ballot designation contains one or more dashes (-) separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.  
 (c) Attach any documents or exhibits that you believe support your proposed ballot designation. (Note: It is not necessary to provide copies of Certificates of Election if you are currently a seated member for a voter-nominated office).  
 (d) If using the title of an elective office, attach a copy of your certificate of election or appointment.  
 (e) Any supporting documents will not be returned to you. Do not submit originals.

It is your responsibility to justify your proposed ballot designation and to provide all requested details.

If your proposed ballot designation includes the word "volunteer," indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation "community volunteer" if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use "community volunteer" together with another designation.

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California Secretary of State  
**BALLOT DESIGNATION WORKSHEET**  
 March 5, 2024, Presidential Primary Election (Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)  
 Page 2

If your proposed ballot designation contains one or more dashes (-) separating multiple principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.

**Justification for use of 1<sup>st</sup> PVO:**

Current or most recent job title: \_\_\_\_\_ Identified Dates: \_\_\_\_\_  
 Employer Name or Business: \_\_\_\_\_  
 Person who can verify this information:  
 Name: \_\_\_\_\_ Phone Number(s): \_\_\_\_\_ Email: \_\_\_\_\_

**Justification for use of Proposed Ballot Designation(s) If you are proposing alternate ballot designations, please provide justification for use of those on Page 1.**

4 **Justification for use of 2<sup>nd</sup> PVO:**

Current or most recent job title: \_\_\_\_\_ Identified Dates: \_\_\_\_\_  
 Employer Name or Business: \_\_\_\_\_  
 Person who can verify this information:  
 Name: \_\_\_\_\_ Phone Number(s): \_\_\_\_\_ Email: \_\_\_\_\_

**Justification for use of 3<sup>rd</sup> PVO:**

Current or most recent job title: \_\_\_\_\_ Identified Dates: \_\_\_\_\_  
 Employer Name or Business: \_\_\_\_\_  
 Person who can verify this information:  
 Name: \_\_\_\_\_ Phone Number(s): \_\_\_\_\_ Email: \_\_\_\_\_

Before signing below, answer/initial the following questions. Does your proposed ballot designation:

1) Use only a portion of the title of your current elected office? (Yes)  No  Initial \_\_\_\_\_  
 2) Non-judicial candidates: Use only the word "incumbent" for an elective office to which you were appointed? (Yes)  No  Initial \_\_\_\_\_  
 3) Use more than three total words for your principal professions, vocations, or occupations? (Yes)  No  Initial \_\_\_\_\_  
 4) Suggest an evaluation of you, such as outstanding, leading, expert, veteran, or veteran? (Yes)  No  Initial \_\_\_\_\_  
 5) Refer to a status (Former, Active, Founder, Solicitor), rather than a profession, vocation, or occupation? (Yes)  No  Initial \_\_\_\_\_  
 6) Abbreviate the word "retired"? (Yes)  No  Initial \_\_\_\_\_  
 7) Place the word "retired" after the words it modifies? Example: Accountant, retired (Yes)  No  Initial \_\_\_\_\_  
 8) Use a word or prefix (never "retired") such as "former" or "ex-" to refer to a former profession, vocation, or occupation? (Yes)  No  Initial \_\_\_\_\_  
 9) Use the word "retired" along with a current profession, vocation, or occupation? Example: Retired/Incumbent Teacher (Yes)  No  Initial \_\_\_\_\_  
 10) Use the name of a political party or political body? (Yes)  No  Initial \_\_\_\_\_  
 11) Refer to a race, religion, or ethnic group? (Yes)  No  Initial \_\_\_\_\_  
 12) Refer to any activity prohibited by law? (Yes)  No  Initial \_\_\_\_\_

If the answer to any of these questions is "yes," your proposed ballot designation is likely to be rejected.

X \_\_\_\_\_  
 Candidate's Signature Date Signed: Month/Day/Year

For your reference, attached are Elections Code sections 13107, 13107.3, and 13107.5, and California Code of Regulations (CCR) title 2, section 20711. You also may wish to consult CCR, title 2, sections 20710-20719 (found at [www.sos.ca.gov](http://www.sos.ca.gov)).

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## Ballot Designation Worksheet

The Ballot Designation Worksheet (BDW) is used by a candidate to indicate their choice of ballot designation and provide alternates to be used if their preferred ballot designation is determined to be noncompliant with Elections Code.

### When to File

The BDW is filed at the same time as the DOC (*Elec. Code § 13107.3(b)*).

### When Required

The BDW is required if a candidate wishes to have a ballot designation appear under their name on the ballot. If the candidate fails to file the BDW, they will not have a ballot designation on the official ballot (*Elec. Code § 13107.3*).

## All Candidates

Candidates may use the following ballot designations (*Elec. Code § 13107(a)*):

- Words designating the elective city, county, district, state or federal office which the candidate holds at the time of filing the nomination documents and to which they were elected by vote of the people.
- The word “incumbent” if the candidate is running for the same office they held at the time of filing nomination papers and was elected by the vote of the people.
- The phrase “appointed incumbent” if the candidate holds an office by virtue of appointment and is a candidate for the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word “appointed” and the title of the office. In either instance, the candidate may not use the word “incumbent,” or any words designating the office, unmodified by the word “appointed” (The term “appointed” shall not be required of a candidate who was appointed in lieu of election).
- No more than three words designating either the current principal professions, vocations or occupations of the candidate, or the principal professions, vocations or occupations of the candidate during the calendar year preceding the filing of the nomination documents.
- All California geographical names shall be considered one word. Hyphenated words that appear in any generally available standard reference dictionary (published in the United States at any time within the 10 calendar years immediately preceding the election) shall be considered as one word (*Elec. Code § 13107(d)*).

## Volunteer Designation

Regulations restrict the use of “Volunteer” or “Community Volunteer” on a candidate’s occupational ballot designation. A volunteer or community volunteer is a person who engages in an activity or performs a service, without profiting monetarily, for (or on behalf of) a charitable organization, educational institution, religious organization or government agency. To utilize the volunteer designation, the volunteer activity or service must constitute a substantial involvement of the candidate’s time and effort and be the candidate’s principal profession, vocation, or occupation. The volunteer designation cannot be used in combination with another profession, vocation or occupation (*Elec. Code §13107.5, CA Code of Regulations. § 20714.5*).

## Prohibited Designations

The most common prohibitions on ballot designations are (*Elec. Code § 13107(e)*):

- Any designations that would mislead or confuse the voters.
- Any suggested evaluations, such as “outstanding”, “leading”, “expert”, “specialist” or “eminent.”
- Any abbreviations of the word “retired” or placing it following any word(s) which it modifies.
- Words that indicate status, such as “activist”, “taxpayer”, “professional” or “reformer.”
- Words indicating prior status, such as “former” or “ex-,” with the exception of the word “retired,” which must come before the word it modifies.
- The name of any political party, whether or not it has qualified for the ballot.
- Word(s) referring to a racial, religious or ethnic group.

### **Interpretations/Final Determinations**

The interpretation of California Elections Code Section 13107 is governed by the California Code of Regulations. Elections staff can help candidates determine their occupational ballot designations by following the guidelines set forth in the California Elections Code and California Code of Regulations. However, our staff cannot choose or recommend designations for the candidate.

The Secretary of State's office will have final approval of ballot designations for state and federal candidates. The County Registrar of Voters has jurisdiction over local candidates. If a ballot designation does not comply with the codes mentioned above, the candidate will be notified. Candidates may provide an alternative ballot designation within three business days of the notification. If no alternative ballot designation has been provided, no occupation will appear on the ballot (*Elec. Code § 13107(f)*).

Ballot designations cannot be changed by the candidate after the final date for filing nomination documents (*Elec. Code § 13107(g)*).

If a candidate appears on both the primary and general ballots, the ballot designation shall remain the same unless the candidate requests a different ballot designation in writing at least 98 days prior to the general election (*Elec. Code §13107(h)*).

If a foreign language translation of a candidate's designation, in addition to the English language version, is required to appear on the ballot under the amended federal Voting Rights Act of 1965 (*52 U.S.C. § 10101 et. seq.*), it shall be as short as possible, as consistent with California Elections Code Section 13107 as possible and shall employ abbreviations and initials wherever possible (*Elec. Code § 13107(j)*).

### **Rejected Designations**

If the candidate's proposed ballot designation is rejected and the alternate ballot designations provided on the BDW do not comply with Elections Code, the candidate will be notified and given three days to choose another ballot designation (*Elec. Code § 13107(f)*).



### **Qualifications for Signers**

A petition signer must be a registered voter in the district or political subdivision in which the candidate is running. If an office is nonpartisan or voter-nominated, any voter in the district may sign the nomination petition regardless of party affiliation (*Elec. Code § 8068*).

When signing the petition, the voter needs to include in their own handwriting:

- Printed full name (if we cannot read the handwriting or determine who the voter is, the signature will be deemed invalid).
- Residential address (PO Boxes/mailling addresses are invalid).
- Signature (spouses and individuals with power of attorney may not sign for the voter).

If a voter signs more petitions for candidates than there are available offices, only the signatures on the petitions that meet the criteria will be considered valid. Petition signatures will be validated in the order they were submitted (*Elec. Code § 8069*).

### **Qualifications for Circulators**

A person shall not circulate a Signature in Lieu of Filing Fee petition and/or Nomination petition unless the person is 18 years of age or older (*Elec. Code § 102*).

To ensure the Elections Office can accept the NOM petition(s), the circulator must complete the “Affidavit of Circulator” located on the back of the form. This includes providing the date range when the signatures were obtained, the execution date and place, and the circulator’s printed name, residential address and signature. Only one circulator is allowed per petition section. Failure to complete the “Affidavit of Circulator” will result in the NOM petition being rejected by the Elections Office (*Elec. Code § 104*).

### **Multi-County Offices**

If the candidate is seeking a multi-county office, each petition section must contain signatures from voters who are registered in the same county. The Placer County Elections Office can only validate to information for voters who are registered in Placer County and is unable to verify signatures of voters who reside in other counties. If we receive a nomination petition with signatures of voters who reside in another county, we have to deem those signatures invalid. Therefore, signatures need to be filed with the county of residence (*Elec. Code § 8063*).



# Candidate Statement of Qualifications

The Candidate Statement of Qualifications (CSQ) is an optional statement that candidates may file to be printed in the Placer County Voter Information Guide. This statement gives candidates the opportunity to tell voters about themselves and may include the candidate's age, occupation, education and/or a brief description of the candidate. It cannot include any reference to other candidates and/or the qualifications, character or activities of other candidates. If a candidate chooses to file a CSQ, they are charged a fee that covers the cost of printing the statement (*Elec. Code §§ 13307, 13308; Gov. Code § 85601*).

## Who May File

Candidates for United States Senate (and partial), United States House of Representatives, California State Legislature, and local offices may file a CSQ for inclusion in a voter information guide. Depending on the office, the statement will be filed and printed at the state or county level (*Elec. Code §§ 13307, 13307.5, Gov. Code § 85601*).

**Fully proof your  
Candidate Statement of  
Qualifications.**

**They are printed  
exactly as they are  
submitted.**

**Spelling and  
grammatical errors  
cannot be corrected by  
the Elections Office.**

Candidate Statement of Qualifications (CSQ) <small>(Elections Code Sections 13307-13311)</small>					RECEIVED IN COUNTY
Name: _____					By: _____
Offices: _____ for a Term of _____ Years					
Election Name: March 5, 2024 Presidential Primary Election					
<b>Instructions to Candidate: Your Statement</b>					
<ul style="list-style-type: none"> <li>is only accepted at the time filing is completed and cannot be accepted after filing a Declaration of Candidacy.</li> <li>must be typed on the form provided.</li> <li>may include your age, occupation, and education along with a description of qualifications.</li> <li>shall not include your party affiliation, or membership or activity in partisan political organizations for nonpartisan candidates.</li> <li>shall not make reference to another candidate's qualifications, character, or activities.</li> <li>must be accompanied by copies of any endorsements used in the statement.</li> <li>will be printed as you submit it.</li> </ul>					
The Elections Office will not correct errors in spelling, punctuation, or grammar and will format any statement that does not conform to formatting rules to assure uniformity of appearance.					
<b>Formatting Rules:</b> (for a list of rules, please refer to page of the Placer County Candidate Guidelines Handbook)					
<ul style="list-style-type: none"> <li>The candidate statement must be typed in block paragraph form.</li> <li>No bolding, underlining, or italics.</li> <li>Text typed in ALL CAPS is not allowed.</li> <li>No vertical or indented lists or tables. Listed items must be formatted as a sentence.</li> <li>No bullets, stars, asterisks, or asterisks.</li> <li>The statement will be no more than _____ words in length.</li> </ul>					
<b>Estimated Costs to print Candidate Statement of Qualifications:</b>					
Placer County					
English	Spanish	Tagalog	Korean	Punjabi	
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	
<input type="checkbox"/> Paid Ck# _____	<input type="checkbox"/> Paid Ck# _____	<input type="checkbox"/> Paid Ck# _____	<input type="checkbox"/> Paid Ck# _____	<input type="checkbox"/> Paid Ck# _____	
The cost of printing the candidate statement is to be paid by the candidate. If the actual cost of printing differs from the estimate provided, any additional cost is the responsibility of the candidate.					
<b>Check all that apply:</b>					
<input type="checkbox"/> I wish to have my statement translated and printed in Spanish in addition to English with the understanding that I will pay any additional cost incurred.					
<input type="checkbox"/> I wish to have my statement translated and printed in Tagalog in addition to English with the understanding that I will pay any additional cost incurred.					
<input type="checkbox"/> I wish to have my statement translated and printed in Korean in addition to English with the understanding that I will pay any additional cost incurred.					
<input type="checkbox"/> I wish to have my statement translated and printed in Punjabi in addition to English with the understanding that I will pay any additional cost incurred.					
<input type="checkbox"/> I wish to have my statement and check held until the close of filing (including extension period, if applicable). If I remain uncontested as a candidate for the office above, I request that the candidate statement not be published and the check returned.					
<input type="checkbox"/> I do not wish to file a Candidate Statement.					
E-mail Address: _____					
<small>(Required)</small>					
Signature: _____ Date: _____					

Candidate Statement of Qualifications Form	
Please provide one copy printed on this form and provide one copy for office use. The hard copy printed on this form is the official copy.	
Name: _____ <small>(Print name as you would like it to appear with your CSQ in the county voter information guide. Not required to match official ballot.)</small>	Age: _____ <small>(Optional. Can be more descriptive than what will appear on the official ballot.)</small>
Occupation: _____ <small>(Optional. Can be more descriptive than what will appear on the official ballot.)</small>	
Education and Qualifications: _____ <small>(Word count begins with your first word below.)</small>	
<p>I submit this Candidate Statement of Qualifications for inclusion in the county voter information guide to be mailed to the registered voters of my district. I understand this statement will be printed as submitted and that changes to content are not permitted after the statement has been filed. However, I do have the option of withdrawing the statement during the period for filing nomination papers and until 5 PM of the next working day after the close of the nomination period. I understand formatting is at the discretion of the Placer County Elections Office to fit the county voter information guide size, rules, and constraints.</p>	
Signature: _____	Date: _____
Office: _____	

## Candidates for the House of Representatives and State Legislature

Under the provisions of Proposition 34, adopted by voters in November 2000, all candidates for state constitutional and state legislative offices may agree to abide by voluntary expenditure limits. These limits are adjusted in odd-numbered years and only state candidates who accept the voluntary expenditure limits can publish a CSQ. Proposition 34 does not apply to candidates for the House of Representatives (*Gov. Code § 85601*).

### When to File

Candidates may file a CSQ when they file their Declaration of Candidacy (DOC). With the passing of Assembly Bill 773, counties are now required to accept the electronic submission of the CSQ. If the candidate is running in a multicounty district, the elections official of each county shall accept the electronic submission of the form from the candidate's county of residence; however, the candidate must transmit a hard copy of the candidate statement, any accompanying form(s) and payment of the requisite fee to each county by overnight mail within 72 hours of filing the statement electronically (*Elec. Code §§ 13307(a)(2), 13307.7(a)*).

A legislative candidate who is nominated by the voters in the primary election may file a CSQ for inclusion in a voter information guide for the general election (*Elec. Code § 13307(a)(2)*).

### Cost of CSQ

To determine the cost to publish a CSQ in Placer County, please refer to the table below. If you wish to have the CSQ printed in another county, please contact that county for their CSQ fees and have payment along with other required paperwork sent by overnight mail within 72 hours of filing in Placer County.

The estimate of the CSQ fee approximates the actual cost of printing and distributing the statement. The actual cost varies from election to election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. If the cost of the printing is different from the estimate, the candidate may be required to pay the difference or may receive a refund.

### Placer County CSQ Fee Schedule

FEDERAL AND STATE LEGISLATIVE OFFICES		
Office	Cost (English)	Additional Language(s)
United States Senator		Contact the SOS
United States Senator – Partial		Contact the SOS
United States Representative, District 3	\$5,810	\$5,885
State Senate, District 1	\$950	\$1,025
State Assembly, District 1	\$590	\$665
State Assembly, District 3	\$270	\$345
State Assembly, District 5	\$5,230	\$5,305

## Placer County CSQ Fee Schedule

COUNTY OFFICES		
Office	Cost (English)	Additional Language(s)
Superior Court Judge	\$2,970	\$3,045
County Supervisor, District 3	\$690	\$765
County Supervisor, District 4	\$680	\$755
County Supervisor, District 5	\$700	\$775

### Nonpartisan Candidates

CSQs for nonpartisan candidates shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations (*Elec. Code § 13307(a)(1)*).

### Length

Local candidates are permitted to write a maximum of 200 words (*Elec. Code § 13307(a)(1)*). Candidates for the House of Representatives and State Legislature are permitted to write a maximum of 250 words (*Elec. Code § 13307.5; Gov. Code § 85601*).

### Where to File

For congressional, state legislative and local candidates, the CSQ is filed with the Placer County Elections Office. For statewide offices, like U.S. Senate, candidates who wish to do so may file a CSQ with the Secretary of State for inclusion in the state voter information guide. Contact the Secretary of State's office at 916-657-2166 for more information and deadline dates for the primary and general elections.

### Endorsements

Endorsements are allowed in the CSQ. The candidate may be asked to provide written authorization from the endorser.

### Withdrawing a Candidate Statement of Qualifications

A CSQ may be withdrawn during the period for filing nomination documents and until 5 p.m. of the next working day after the close of the candidate filing period. However, CSQs may not be changed, so it is strongly recommended that candidates thoroughly proof their statements before filing them. The Elections Office must print the CSQs exactly as they are submitted (*Elec. Code § 13307(a)(3)*).

### Formatting

CSQs must be printed in a uniform style and will be set in justified format. Generally, any characters that can be produced from a standard keyboard are acceptable. However, no paragraph or sentence may begin with a number or punctuation mark, and indentations or multiple underscoring will not be accommodated. Emphasizing words or phrases with **bolded**, CAPITALIZED, underlined, bullet-pointed, and "quoted" words or phrases is not acceptable if done to draw attention to the word or phrase in question.

CSQs that are 200 words are printed in a quarter-page space and 250-word CSQs are printed in a half-page space. To fit within the space provided, items in a list will not be allowed unless the list is in paragraph form.

**It is strongly recommended that CSQs not be handwritten.** If the handwriting is illegible, the Elections Office may need to interpret the handwriting. In such cases, there is a possibility the CSQ may not be typeset and printed as the candidate intended.

Candidates are encouraged to submit their CSQs as a hard copy in Word format; the hard copy attached on the CSQ form is the official copy and will be used for typesetting.

### **Public Examination Period**

The CSQ is confidential until the close of candidate filing, at which time the public examination period begins. The Elections Office will have copies of the candidate statements available for public review 10 calendar days immediately following the close of candidate filing. Copies are available for \$0.50 for the first page and \$0.25 for each additional page.

During the public examination period, any voter in the district or the Placer County Registrar of Voters may seek a writ of mandate or an injunction requiring any or all the material in the CSQ to be amended or deleted. The writ of mandate or injunction request must be filed no later than the end of the 10-calendar day public examination period. A peremptory writ of mandate or an injunction shall be issued only upon clear and convincing proof that the material in question is false, misleading or inconsistent with the requirements of the Elections Code (*Elec. Code §§ 13311, 13313*).

### **Printing Candidate Statements in Other Languages**

A candidate may choose to have their CSQ translated and printed in Spanish, Korean, Tagalog, and/or Punjabi. The Elections Office is unable to accept translations provided by the candidate; translation fees must be paid by the candidate at the time of filing.

### **Liability**

Nothing in the Elections Code shall be deemed to make any CSQ or the authors thereof free or exempt from any civil or criminal action or penalty because of any false, misleading or libelous statements (*Elec. Code § 13307(e)*).

## Word Count Guidelines

The guidelines listed below are used by the Elections Office for counting the number of words in a CSQ. Please consult these guidelines when counting the words in your CSQ. Your computer count may not match ours.

**Consult these  
guidelines.**

**A computer count  
may not match our  
office's count.**

Name, age and office title (located at the top of the form) are not counted. According to Election Code Section 9:

- (a) Counting of words, for purposes of this code, shall be as follows:
  - (1) Punctuation is not counted.
  - (2) Each word shall be counted as one word except as specified in this section.
  - (3) All proper nouns, including geographical names, shall be considered as one word; for example, "City and County of San Francisco" shall be counted as one word.
  - (4) Each abbreviation for a word, phrase, or expression shall be counted as one word.
  - (5) Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
  - (6) Dates shall be counted as one word.
  - (7) Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled, such as "one," shall be considered as a separate word or words. "One" shall be counted as one word whereas "one hundred" shall be counted as two words. "100" shall be counted as one word.
  - (8) Telephone numbers shall be counted as one word.
  - (9) Internet website addresses shall be counted as one word.
- (b) This section shall not apply to counting words for ballot designations under Section 13107 (*Elec. Code* § 9).

In the event the submitted CSQ goes over the word limit, the candidate will be requested to remove or modify enough words or sentences until the statement meets the necessary word limit.

# Code of Fair Campaign Practices

The Code of Fair Campaign Practices is a voluntary document that candidates may sign and file to indicate they intend to follow campaign practices based upon principles of decency, honesty, and fair play. California Elections Code Section 20400 states, “The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions” (*Elec. Code §§ 20400, 20440*).

California Secretary of State  
CODE OF FAIR CAMPAIGN PRACTICES  
(Elections Code § 20440)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scumious attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate's actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.
- (7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Office

Rev: 4/1/2021

## Voluntary

Subscription to the Code of Fair Campaign Practices is voluntary and candidates for public office are not required to subscribe to or endorse the code. When elections official issues nomination documents to a candidate, they will offer that candidate a blank form containing a copy of the code to sign. The elections official will also inform the candidate that subscription to the code is voluntary (*Elec. Code §§ 20440, 20444*).

## Public Record

Every code subscribed to by a candidate is a matter of public record. The elections official will accept completed forms that are properly subscribed to by a candidate at any time prior to the election. The forms will be kept for public inspection until 30 days after the election. The Placer County Elections Office places these forms at the counter for public viewing (*Elec. Code §§ 20442, 20443*).

## When to File

Candidate filing for the March 5, 2024 Presidential Primary Election begins November 13, 2023, and ends December 8, 2023. If an incumbent fails to file, candidate filing will be extended five days to December 13, 2023 for candidates other than the incumbent.

Nomination papers must be filed by 5 p.m. on the last day of candidate filing. The candidate filing extension does not apply if the incumbent was unable to file for candidacy due to term limits (*Elec. Code §§ 8020, 8022, 8024*).

When the candidate is prepared to complete the filing process, a member of elections staff must witness the signature. If a candidate is unable to visit the Placer County Elections Office to complete the process during the candidate filing period the signature must be witnessed by a notary public. The DOC must be witnessed by an elections official or a notary to be valid (*Elec. Code § 8040*).

### **Candidate Cannot Withdraw**

Once a candidate files the Declaration of Candidacy, and after the close of candidate filing, they are unable to withdraw from the election (*Elec. Code §§ 8800-8801, 10224-10225, 10510, 10516, 10603-10604*).

**All documents must be received in our office before 5 p.m. on the last day for filing, whether by mail or in person.**

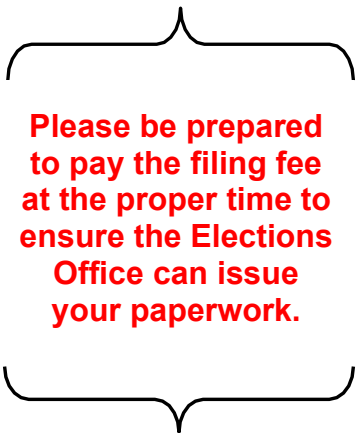
**The postmark date does not count toward on-time submissions.**

## Filing Fees

Certain offices require filing fees based on the annual income of the office for the first year. These offices include most federal, state, county and judicial offices. State, federal and county candidates pay the filing fee when they are issued their nomination paperwork. Filing fees for judicial races are paid when the candidate files the Declaration of Intention (*Elec. Code* §§ 8103, 8104, 8105).

Candidates may use SIL petitions to eliminate or reduce the filing fee. If the candidate uses SIL petitions to reduce the filing fee, they will pay any remaining balance. Filing fees are nonrefundable.

Filing fees for federal and state offices are paid to the Secretary of State at the time nomination papers are issued. The Elections Office will forward the check to the Secretary of State for the candidate. Candidates for Superior Court Judge pay the filing fee to the Placer County Clerk at the same time they file the Declaration of Intention. Local candidates pay their filing fees to the Placer County Clerk at the time they pull their nomination paperwork.



## Write-in Candidates

Write-in candidates go through a process similar to regular candidate filing. If an individual has not gone through this process, they cannot be elected even if a majority of voters write their name on the ballot.

### Filing Requirements

Write-in candidates must submit a Statement of Write-in Candidacy. This form requires the candidate to provide their name, residential address, a declaration stating that they are running as a write-in candidate, the title of the office they are seeking, the date of the election, and their party nomination preference (if applicable) and party affiliation history for the past 10 years (if running for a partisan office). Like the Declaration of Candidacy, they must sign the Statement of Write-in Candidacy in the presence of an election official or notary public. If the candidate is unable to visit the Elections Office during the write-in candidate filing period, they may have a notary public witness the signature and signing of the Oath of Office. If the office requires nomination signatures, they must also collect the same number of valid signatures as other candidates (*Elec. Code* §§ 200, 8600, et seq.; *Cal. Const. art. XX § 3*).



## When to File

The write-in candidacy period for the March 5, 2024 Presidential Primary Election is January 8, 2024 through February 20, 2024 (*Elec. Code § 8601*).

## Filing Fees

No fee or charge shall be required of a write-in candidate except in the case of a candidate for city office, as provided in Section 10228 (*Elec. Code § 8604*).


## How Write-In Candidates Are Elected

### Nonpartisan

To be elected to a county nonpartisan office, a write-in candidate must receive over 50% of votes cast for that office. If no candidate receives over 50% of the votes, the top two candidates will move forward to the general election.

### Voter-Nominated

If a write-in candidate for the primary election receives the highest number of votes or the second highest number of votes, the write-in candidate will move forward to the general election. In a general election, there are no write-in candidates for a voter-nominated office (*Elec. Code §§ 8605, 8606*).


**California Secretary of State**  
 STATEMENT OF WRITE-IN CANDIDACY  
 Voter-Nominated Office  
 March 5, 2024, Presidential Primary Election (Elections Code §§ 20, 200, 8002.5, 8040, 8121, 8600)

**1** Official Filing Form  
 Filed in County of \_\_\_\_\_  
 County Election Official: \_\_\_\_\_  
 Date Issued: \_\_\_\_\_  
 Secretary of State Official: \_\_\_\_\_

**2** For County Elections and Secretary of State Officials USE ONLY

**3** I hereby declare myself a write-in candidate for the nomination/election to the office of \_\_\_\_\_ to be voted for at the Presidential Primary Election to be held on March 5, 2024, and declare the following to be true:  
 My name is \_\_\_\_\_ First \_\_\_\_\_ Middle/Initial (optional) \_\_\_\_\_ Last \_\_\_\_\_  

 \*Voter-nominated office only: I hereby certify at the time of presentation of this declaration, as shown by my current affidavit of registration, I have disclosed the following political party preference, if any: \_\_\_\_\_

**4** **IMPORTANT NOTE:** The Secretary of State (SOS) will publish one of the addresses below in the Notice to Candidates, Official Contact List of Candidates, and on the SOS website.  
 ! ONLY CHECK ONE BOX. Please check the appropriate box to indicate which address you wish to be used for publishing purposes.  
 ! IF NO BOX IS CHECKED, the first address listed and provided below will be published.  
 ! If a day telephone number, website or email address is provided, that information will also be published.  
 ! If an evening telephone number is provided, and is different from day telephone number, it will not be published and it is for SOS use only.

**5** **Addresses, Telephone, Website, and Email**  
 Public  → Mailing Address: \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
 City/State/Zip Code: \_\_\_\_\_  
 Public  → Residence Address (Required): \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
 City/State/Zip Code: \_\_\_\_\_  
 Public  → Business Address: \_\_\_\_\_ Apt or Unit #: \_\_\_\_\_  
 City/State/Zip Code: \_\_\_\_\_  
 Telephone (Day): \_\_\_\_\_  
 Telephone (Evening): \_\_\_\_\_  
 Website: \_\_\_\_\_  
 Email: \_\_\_\_\_

**6** **Qualifications**  
 I meet the statutory and constitutional qualifications for this office (including, but not limited to, citizenship and residency). I am at present an incumbent of the following public office (if any): \_\_\_\_\_  
 I have not been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes.  
 If nominated/elected, I will accept the nomination/election and not withdraw.  
 \_\_\_\_\_  
 Signature of Candidate

IMPORTANT: Reverse Side of Page Must Be Completed

**7** I hereby certify that my complete voter registration and party affiliation/preference history from 2013 through the date of signing this document is as follows:

Party Preference	County	Timeline (by year, e.g. 2013-2016)
2013 -		
2014 -		
2015 -		
2016 -		

\*Only 10 years of party affiliation/preference history will be provided on the SOS website, even if additional information is provided.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ X \_\_\_\_\_  
 Signature of Candidate

**8** I, \_\_\_\_\_ do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

X \_\_\_\_\_  
 Signature of Candidate

**9** A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
 County of \_\_\_\_\_  
 Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_  
 \_\_\_\_\_, moved to me on the basis of satisfactory evidence to be the person(s) who executed before me.

(Notary Public Seal)  
 Signature of Notary Public (or other officer) \_\_\_\_\_  
 Examined and certified by me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
 County Elections Office: \_\_\_\_\_

**10** **WARNING:** Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any declaration of candidacy in the person's possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202.)

## Financial and Campaign Disclosure Information

The Political Reform Act of 1974 (the Act) mandates that all candidates for state and local elective offices, all state and local elected officeholders, and recipient campaign committees file campaign disclosure statements listing contributions received and expenditures made. The campaign disclosure statements put this information in the public domain. In addition to making the financial activities of campaign committees available to the public, these statements help protect candidates from unfounded accusations. This program is administered by the Secretary of State's Political Reform Division, the Fair Political Practices Commission (FPPC), and local election officials.

Federal candidates fall under the jurisdiction of the Federal Elections Commission (FEC). For information on their regulations, please contact the FEC at [www.fec.gov](http://www.fec.gov) or toll-free at 800-424-9530.

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*Pursuant to Assembly Bill 571 (AB 571), beginning January 1, 2021, a state campaign contribution limit by default has been applied to county candidates when the county has not already enacted a contribution limit.*

*Currently, Placer County has not created a contribution limit, and as such, the state contribution limit has been applied to county candidates. The default limit for contributions to county and some city ~~candidates subject~~ to AB 571 for 2023-2024 is set at \$5,500 per election. City candidates should contact their City Clerk's Office to verify if their city has set their own contribution limits or defaulted to the state campaign contribution limit.*

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### Public Record

All campaign disclosure statements are a matter of public record. Any member of the public or press may inspect them at the Elections Office and copies of filed campaign disclosure statements may be made for \$0.10 a page. In addition, a retrieval fee may be charged per request for copies of reports and statements five or more years old (not to exceed \$5). Campaign disclosure forms are also available for viewing online; follow the links from our website at [www.placercountyelections.gov/candidate-filing/](http://www.placercountyelections.gov/candidate-filing/) (Gov. Code § 81008).

### Termination of Filing Requirements

Candidates, officeholders and committees do not automatically terminate their filing requirements when activity ceases or when an officeholder with an active committee vacates the office. An individual maintains candidate status until any potential campaign activity that may require disclosure ceases *and* the appropriate forms (Terminating Form 410 and Terminating Form 460) have been filed (Gov. Code § 84214; FPPC Regulation § 18404).

If the committee of a successful candidate is terminated before the end of the calendar year, the candidate will continue to file Form 460 for the remainder of the calendar year. (*Please see FPPC Manual 2 for more information.*)

### **Contributions / Expenditures**

No monetary contribution of \$100 or more shall be received in cash. No expenditure of \$100 or more shall be made in cash (*Gov. Code § 84300(a)(b)*).

### **Campaign Funds**

Committees must open a campaign account and all money intended for use in the campaign must be deposited into this account, including personal funds. All contributions must be segregated and shall not be commingled with personal funds of the recipient or any other person. Expenditures need to be made from this account. The funds in the campaign account may not be used in connection with any other office sought by the candidate (*Gov. Code §§ 84307, 89511.5(e)*).

For more information on restrictions regarding the use of campaign funds, please contact the Fair Political Practices Commission or visit their website at [www.fppc.ca.gov](http://www.fppc.ca.gov).

### **Audits**

The Act authorizes investigations and audits of committees and candidates. Candidates and committee treasurers should keep complete records and be prepared to submit supporting documents, if requested. The retention schedule for supporting documents is listed in the Fair Political Practices Commission manuals. These manuals may be obtained online at [www.fppc.ca.gov](http://www.fppc.ca.gov) or from the Elections Office (*Gov. Code § 90000, et seq.*).

### **Late Fees/Fines/Penalties**

It is the responsibility of candidates and treasurers to be aware of, and to file, the required campaign disclosure statements in a correct and timely manner. Filing after a deadline may lead to late filing penalties of \$10 for each day the statement is late. Committees that fail to file are subject to administrative penalties of up to \$5,000 per violation. Statements must be hand delivered or postmarked as first-class mail by the due date. Second pre-election campaign statements must be mailed by guaranteed overnight delivery instead of first-class mail. Certified mail is recommended, but not required (*Gov. Code §§ 81007, 83116, 91013*).

Violations of the campaign disclosure law may result in criminal prosecution by the State Attorney General or the County District Attorney, or civil action by the Fair Political Practices Commission, the District Attorney, or a private citizen (*Gov. Code § 91000, et seq.*).

## Campaign Disclosure Filing Schedule

### Filing Schedule:

The upcoming March 5, 2024 Presidential Primary ballot will include a list of candidates and ballot measures. In preparation, committees may be formed to support or oppose these candidates and measures. Additionally, there are general purpose recipient committees involved.

FILING DEADLINE <sup>1</sup>	FORM	TYPE OF STATEMENT	PERIOD COVERED BY STATEMENT	METHOD OF DELIVERY
January 31, 2024	460/470	Semi-annual	7/1/23 <sup>2</sup> - 12/31/23	Personal delivery First-class mail
January 25, 2024	460/470	1 <sup>st</sup> Pre-election	1/1/24 - 1/20/24	Personal delivery First-class mail
February 22, 2024	460	2 <sup>nd</sup> Pre-election	1/21/24 - 2/17/24	Personal delivery Guaranteed Overnight service
Within 24 Hours	496/497	Late Contributions <sup>3</sup> and Late Independent Expenditures <sup>4</sup> of \$1,000 or More	12/6/23 - 3/5/24	Personal delivery Guaranteed Overnight service Fax
July 31, 2024	460	Semi-annual	2/18/24 - 6/30/24	Personal delivery First-class mail

### Notes:

- All statements are public records.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- The Fair Political Practices Commission may be contacted at 916-322-5660, 866-275-3772, or [www.fppc.ca.gov](http://www.fppc.ca.gov).

<sup>1</sup> Except for deadlines that fall on a Saturday, Sunday, or an official state holiday, there is no provision in the law for extending a filing deadline. Late statements are subject to a \$10 per day late fine.

<sup>2</sup> The period covered by any statement begins on the day after the closing date on the last statement filed, or January 1 if no previous statement has been filed.

<sup>3</sup> The recipient of a late *in-kind* contribution must file a late contribution report within 48 hours from the time the *in-kind* contribution is received.

<sup>4</sup> A controlled committee of a candidate may not make an independent expenditure to support or oppose another candidate. Committees do not file independent expenditure reports for independent expenditures made on their behalf.

## Common Filing Requirements

The amount of money that a candidate or committee raises or spends determines the filing requirements. Candidates and committees that stay below the \$2,000 threshold have fewer filing requirements. However, if the candidate and committee either receive contributions of \$2,000 or more, or make expenditures of \$2,000 or more, a committee must be formed, and more detailed disclosure statements must be filed.

A list of the most common filing requirements appears below:

Candidates who receive/spend less than \$2,000:

- Form 501 – Candidate Intention Statement
- Form 470 – Officeholder/Candidate Campaign Statement (Short Form)

Candidates who receive/spend \$2,000 or more:

- Form 501 – Candidate Intention Statement
- Form 470 Supplement – Officeholder/Candidate Campaign Statement (if a Form 470 was already filed for this election)
- Form 410 – Statement of Organization (also used for termination)
- Form 460 – Recipient Committee Campaign Statement
- Form 497 – Late Contribution Report

Controlled committees for local candidates:

- Form 501 – Candidate Intention Statement
- Form 410 – Statement of Organization (also used for termination)
- Form 460 – Recipient Committee Campaign Statement
- Form 497 – Late Contribution Report

The Form 501 Candidate Intention Statement is filed directly with the Secretary of State's Political Reform Division. For questions about Form 501, contact the Political Reform Division at 916-653-6224 or by email at [Form501@sos.ca.gov](mailto:Form501@sos.ca.gov).

### Conflict of Interest

Candidates and officeholders at the state and local levels are required by the Political Reform Act to disclose their financial interests. This disclosure is not required for federal candidates and officeholders. In the past, some officeholders have misused their positions for personal gain, so it is crucial for voters to verify that their elected officials do not have any conflicting financial interests.

The Form 700 – Statement of Economic Interests is a tool for candidates and officeholders to disclose their financial interests publicly. This disclosure helps to prevent accusations of misconduct and protects voters from officeholders who abuse their positions. When filing Form 700 as a candidate for county office, the form is filed with the county elections office. For state and congressional offices, the form is filed directly with the CA Fair Political Practice Commission (FPPC). For any questions about Form 700, contact the FPPC at 866-275-3772 (\*2) or by email at [advice@FPPC.ca.gov](mailto:advice@FPPC.ca.gov) (Gov. Code § 87100, et seq.).

## When and Where to File for Local Candidates

FORM NUMBER	WHEN TO FILE	ORIGINAL & ONE COPY	OTHER COPIES
501	Before any money is raised or spent for the campaign	Secretary of State's Political Reform Division 1500 11 <sup>th</sup> Street, Rm 495 Sacramento, CA 95814	N/A
410	Within 10 days of receiving/spending \$2,000 (or within 24 hours if the committee qualifies within 16 days of the election)		Placer County Elections
Amended 410	Within 10 days of changes being made to the information on the original 410 (or 24 hours if a change is made within 16 days of the election)		
460	According to the schedule listed on the form	Placer County Elections (Multi-County committees should refer to the FPPC Manual or contact the FPPC for instructions)	N/A
470	On or before the 1 <sup>st</sup> pre-election report due date		
496	During the 90 days prior to an election, Form 496 must be submitted within 24 hours of a \$1,000 independent expenditure	Placer County Elections 3715 Atherton Road Rocklin, CA 95765 Fax: 530-886-5688	N/A
497	During the 90 days prior to an election, Form 497 must be submitted within 24 hours of receiving a \$1,000 contribution from a single source		
<p>Filing procedures are different for federal and state legislative candidates. Candidates for state offices are encouraged to contact the Fair Political Practices Commission: <a href="http://www.fppc.ca.gov">www.fppc.ca.gov</a></p> <p>Federal candidates should contact the Federal Elections Commission: <a href="http://www.fec.gov">www.fec.gov</a>.</p> <p>Please note that unsigned forms are incomplete and not considered filed until they are signed.</p>			

## Form Descriptions

FORM	DESCRIPTION
410	<b>Statement of Organization</b> – For use in organizing a committee, changing information for a committee, or terminating a committee.
460	<b>Recipient Committee Campaign Statement (Long Form)</b> – For use by a recipient committee which receives a cumulative contribution of \$2,000 or more, or expends \$2,000 or more, during a calendar year, an officeholder who is ineligible to file a Form 470, or an officeholder who files jointly with one or more controlled committees.
465	<b>Supplemental Independent Expenditure Report</b> – For use by an officeholder, candidate, or committee that makes independent expenditures totaling \$1,000 or more in a calendar year to support or oppose a single candidate, a single ballot measure, or the qualification of a single measure. This form is not used by the candidate on whose behalf the independent expenditure was made.
470	<b>Officeholder and Candidate Campaign Statement (Short Form)</b> – Form 470 may be used if less than \$2,000 has been raised or spent by or on behalf of the candidate, and he or she anticipates raising or spending less than \$2,000 for his or her candidacy for the entire calendar year.
470 Supp.	<b>Officeholder and Candidate Campaign Statement (Supplement Form)</b> – For use by an officeholder or the candidate who files the Form 470 for an election year and later receives contributions (including monetary and non-monetary contributions, loans, and the candidate's personal funds) totaling \$2,000 or more or makes expenditures totaling \$2,000 or more during the same calendar year, the officeholder or candidate must send a written notice within 48 hours.
496	<b>Late Independent Expenditure Report</b> – For use by individuals or groups that make independent expenditures totaling \$1,000 or more to support or oppose a single candidate during the 90 days immediately before the election. The aggregated expenditure must expressly advocate the election or defeat of a candidate. Furthermore, this expenditure cannot be made to or at the behest of the affected candidate or committee. If it is, the expenditure is then an in-kind contribution ( <i>Gov. Code Sec. 82031</i> ).
497	<b>Late Contribution Report</b> – For use by candidates and committees to report contributions that cumulatively total \$1,000 or more from a single source received or made during the 90 days immediately before the election. A late contribution is a monetary or non-monetary contribution, including a loan, or combination of monetary and non-monetary contributions and loans.
501	<b>Candidate Intention Statement</b> – A candidate for state or local office must file this form prior to solicitation or receipt of any contribution, or expenditure of any personal funds used for the election.
700	<b>Statement of Economic Interests</b> – This form is used by candidates and officeholders to disclose their financial interests. Candidates file it when they complete their nomination paperwork and officeholders file it annually. It discloses economic interests of the past 12 months.

For further information on these forms, please see the instructions provided within the form packet.

# California Fair Political Practices Commission

## California State Contribution Limits

(Effective January 1, 2023 - December 31, 2024)

Candidates seeking a state office and committees that make contributions to state candidates are subject to contribution limits from a single source. Effective January 1, 2021 a state campaign contribution limit will by default apply to city and county candidates when the city or county does not have laws addressing a contribution limit on such candidates. (Sections 85301 - 85303.) Contributions from affiliated entities are aggregated for purposes of the limits. (Regulation 18215.1.) The chart below shows the current limits per contributor for state offices and city and county candidates when the city or county does not have laws addressing a contribution limit on such candidates. The primary, general, special, and special run-off elections are considered separate elections. Contribution limits to candidates apply to each election. Contribution limits to officeholder and other committees apply on a calendar year basis. Contact your city or county about contribution limits for local offices. The state campaign contribution limit will by default apply to city and county candidates when the city or county does not have laws addressing a contribution limit on such candidates.

### Contribution Limits to State and Local\* Candidates Per Election

Candidate or Officeholder	Contributor Sources		
	Person (individual, business entity, committee/PAC)	Small Contributor Committee (see definition on page 2)	Political Party
City and County Candidates subject to Section 85301 (d)	\$5,500	\$5,500	\$5,500
Senate and Assembly	\$5,500	\$10,900	No Limit
CalPERS/CalSTRS	\$5,500	\$10,900	No Limit
Lt. Governor, Secretary of State, Attorney General, Treasurer, Controller, Supt. of Public Instruction, Insurance Commissioner, and Board of Equalization	\$9,100	\$18,200	No Limit
Governor	\$36,400	\$36,400	No Limit

\*State campaign contribution limit will by default apply to city and county candidates when the city or county does not have laws addressing a contribution limit on such candidates.

### Contributions to Other State Committees Per Calendar Year

Committee	Contributor Sources
	Person (individual, business entity, committee/PAC)
Committee (Not Political Party) that Contributes to State Candidates (PAC)	\$9,100
Political Party Account for State Candidates	\$45,500
Small Contributor Committee	\$200
Committee Account NOT for State Candidates (Ballot Measure, PAC, Political Party)	No Limit*

\*State committees (including political parties and PACs) may receive contributions in excess of the limits identified above as long as the contributions are NOT used for state candidate contributions. (Regulation 18534.)

### Contributions to State Officeholder Committees Per Calendar Year

Committee	Contributor Sources	
	Any Source (Person, Small Contributor Committee or Political Party)	Aggregate From All Sources
Senate and Assembly	\$4,500	\$75,500
CalPERS/CalSTRS	\$4,500	\$75,500
Lt. Governor, Secretary of State, Attorney General, Treasurer, Controller, Supt. of Public Instruction, Insurance Commissioner, and Board of Equalization	\$7,500	\$151,000
Governor	\$30,200	\$301,900



# California Fair Political Practices Commission

## California State Contribution Limits

(Effective January 1, 2023 - December 31, 2024)

*The contribution limits are effective for elections held between January 1, 2023 and December 31, 2024. (Regulation 18545.) These limits do not apply to contributions made to elections in previous years. Such contributions are subject to the limits in place for that year; see previous charts.*

### Legal Defense Funds

Contributions raised for a legal defense fund are not subject to contribution limits or the voluntary expenditure ceiling. However, a candidate or officeholder may raise, in total, no more than is reasonably necessary to cover attorney's fees and other legal costs related to the proceeding for which the fund is created. (Section 85304; Regulation 18530.4.)

### Recall Elections

A state officeholder and city or county officeholder subject to Section 85301 (d) who is the subject of a recall may set up a separate committee to oppose the qualification of the recall measure and, if the recall petition qualifies, the recall election. Neither contribution limits nor voluntary expenditure ceilings apply to the committee to oppose the recall that is controlled by the officeholder who is the target of the recall attempt. Candidates running to replace an officeholder who is the target of a recall are subject to the contribution limits and the expenditure limits applicable to the election for that office. (Section 85315; Regulation 18531.5.)

### Ballot Measure Committees

Contributions to ballot measure committees controlled by a candidate for elective state office or a candidate for elective city or county office subject to Section 85301 (d) are not limited.

### Contributions from State Candidates and Candidates subject to Section 85301 (d)

A state candidate or candidate for elective city or county office subject to Section 85301 (d) may not contribute more than \$5,500 to a committee controlled by another state candidate or candidate for elective city or county office subject to Section 85301 (d) (This limit applies on a per election basis and includes, in the aggregate, contributions made from the candidate's personal funds and from campaign funds. (Section 85305; Regulation 18535.) This limit does not apply to a committee controlled by a state candidate or a committee controlled by a candidate for elective city or county office subject to Section 85301 (d) to oppose their recall or their contributions made to a legal defense fund established by a candidate for elective state office or candidate for elective city or county office subject to Section 85301(d). It also does not apply to contributions made by a candidate for elective state office or a candidate for elective city or county office subject to Section 85301 (d) to a ballot measure committee controlled by another state candidate or candidate for elective city or county office subject to Section 85301 (d). Please note there are certain rules applicable to use of funds held by state officeholder committees. (See Regulation 18531.62.)

### Communications Identifying State Candidates

Any committee that makes a payment or a promise of payment totaling \$50,000 or more for a communication that:

1. Clearly identifies a state candidate; but
2. Does not expressly advocate the election or defeat of the candidate; and
3. Is disseminated, broadcast, or otherwise published within 45 days of an election, may not receive a contribution from any single source of more than \$45,500 in a calendar year if the communication is made at the behest of the candidate featured in the communication. (Section 85310.)

### Officeholder Committees

Officeholder contributions must be cumulated (in full) with any other contributions from the same contributor(s) for any other future elective state office or elective city or county office subject to Section 85301 (d) for which the officeholder maintains a controlled committee during the term of office in which the contribution is received. Contributions to candidates for future elections and to their officeholder account are cumulated for purposes of contribution limits. (Regulation 18531.62.)

### Contributions from State Lobbyists

A state lobbyist may not contribute to a state officeholder's or candidate's committee if the lobbyist is registered to lobby the agency of the elected officer or the agency to which the candidate is seeking election. The lobbyist also may not contribute to a local committee controlled by any such state candidate. (Section 85702; Regulation 18572.) In addition, effective January 1, 2015, lobbyists and lobbying firms may no longer take advantage of the \$500 or less home/office fundraiser exception that is available to other individuals and entities. (Section 82015(f).)

### Local Elections

Many cities and counties have local contribution limits and other election rules. "Local Campaign Ordinances" are listed on the FPPC's website. Check with your city or county about contribution limits for local elections. A State campaign contribution limit will by default apply to city and county candidates when the city or county does not have laws addressing a contribution limit on such candidates.

### Definitions

**Person:** An individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, limited liability company, association, committee, and any other organization or group of persons acting in concert. (Section 82047.)

**Small Contributor Committee:** Any committee that meets all of the following criteria:

- (a) The committee has been in existence for at least six months.
- (b) The committee receives contributions from 100 or more persons.
- (c) No one person has contributed to the committee more than \$200 per calendar year.
- (d) The committee makes contributions to five or more candidates. (Section 85203; Regulation 18503.)

**Political Party Committee:** The state central committee or county central committee of an organization that meets the requirements for recognition as a political party under Elections Code Section 5100. (Section 85205.)

## General Campaign Information

It's important to be aware of state and local laws that can impact political campaigns. These laws exist to safeguard citizens' right to vote and promote fair campaign practices. It's worth noting that this section doesn't cover everything and isn't a substitute for legal advice. However, the information provided can serve as a useful starting point for understanding and complying with laws related to political campaigns.

### Political Signs

A political sign is a posted advertisement used to promote, or campaign against, a candidate or measure for an upcoming election. Any type of advertising viewed by the public can fall under political sign regulations. The placement of political signs is subject to regulation by the state, county, and/or cities, and may require a sign deposit.

### State

The Division of Traffic Operations is prepared to answer questions about state regulation of campaign signs. For information, call 916-654-6473 or go to [www.dot.ca.gov/programs/traffic-operations/oda/political-signs](http://www.dot.ca.gov/programs/traffic-operations/oda/political-signs). You can also ask the Placer County Elections Office for a handout prepared by the Division of Traffic Operations for candidates who intend to advertise outdoors (this handout is provided to candidates at the time nomination papers are pulled).

### County

Placer County Code Chapter 17 Zoning, Section 17.54.190(b) requires that:

- Signs shall be posted no earlier than 60 days prior to the election to which they pertain.
- Each person or organization posting such signs shall first deposit with the Placer County Elections Office a refundable deposit to guarantee the removal of the signs as required. Such a deposit shall be \$200.
- Signs shall be prohibited within any public right-of-way and meet all county setback requirements.
- Signs are permitted to be posted on private property pursuant to the provisions of this section.
- Signs shall be removed no later than 21 days after the election to which they pertain.

If signs are not removed within the statutory time frame, notice shall be issued, and the responsible party has seven days from the date of notice to remove the signs. If the signs are not removed within that time, violations are punishable under Article 17.62 of the County Code. The punishment is a fine not to exceed \$500 per violation, with each day constituting a separate violation, or not more than six months in jail.

For more information about the Placer County political sign regulations, contact the Community Development Resource Agency at 530-745-3000. Complaints about signs in unincorporated portions of the county should be reported to the Placer County Code Enforcement Division at 530-745-3050. You can also find a complaint form on the Placer County Code Enforcement Division's website at <https://www.placer.ca.gov/2309/Code-Compliance>.

## Cities and Towns

It is strongly recommended by the Placer County Elections Office that candidates consult with the city or town clerk in each city/town where they plan to place signs. Each jurisdiction has its own policy regarding deposits or fees, so it is important to check with them. The locations, contact names and telephone numbers are provided for your convenience.

### *City of Auburn*

Amy Lind, City Clerk  
1225 Lincoln Way, Rm 9  
Auburn, CA 95603  
530-823-4211, ext. 112

### *City of Colfax*

Marguerite Bailey, City Clerk  
33 South Main Street/PO Box 702  
Colfax, CA 95713  
530-346-2313

### *City of Lincoln*

Gwen Scanlon, City Clerk  
600 Sixth Street  
Lincoln, CA 95648  
916-434-2493

### *Town of Loomis*

Carol Parker, Deputy Town Clerk  
3665 Taylor Road  
Loomis, CA 95650  
916-824-1590

### *City of Rocklin*

Haley Reid, Acting City Clerk  
3970 Rocklin Road  
Rocklin, CA 95677  
916-625-5564

### *City of Roseville*

Carmen Avalos, City Clerk  
311 Vernon Street  
Roseville, CA 95678  
916-774-5263

## Political Sign Regulations

These figures are guidelines only. Individual ordinances should be consulted by contacting the appropriate agency before placing signs.

JURISDICTION	NUMBER OF DAYS PRIOR TO ELECTION THAT SIGNS MAY BE POSTED	NUMBER OF DAYS AFTER ELECTION THAT SIGNS MUST BE REMOVED	DEPOSIT/FEE REQUIRED	SIZE LIMIT REGULATION
STATE	90	10	None	32 sq. ft.
PLACER COUNTY	60	21	\$200 refundable	32 sq. ft.
AUBURN	30	1	None	6 ft. tall w/ max area of 32 sq. ft.
COLFAX	n/a	21	\$50 refundable	32 sq. ft.
LINCOLN	60	21	\$250 refundable	32 sq. ft.
LOOMIS	45	15	\$200 refundable	16 sq. ft.
ROCKLIN	45	10	None	None
ROSEVILLE	90	10	None	6 sq. ft.

## **Voter Registration Drives**

Some candidates conduct voter registration drives or encourage individuals to register to vote while they are campaigning or collecting signatures. To ensure that election law is followed, and that voters' rights are secured, we remind everyone involved in the process to follow the guidelines below. Please note that this does not contain all laws regarding voter registration. Contact the Secretary of State's Office or the Placer County Elections Office if you have any questions.

### **Voter Registration Forms**

Voter registration forms may be obtained from the Elections Office. If an individual requests registration forms, they will need to complete a "Voter Registration Card Statement of Distribution." At that time, elections staff will go over the registration form requirements with the individual who is requesting them.

Individuals distributing voter registration forms must give a form to anyone who requests one, provided they have enough forms (*Elec. Code § 2158(b)(3)*).

Candidates and their volunteers may not affix or write any statements urging or indicating support or opposition to any candidate onto the voter registration form (*Elec. Code § 18105*).

Anyone who, without the specific written consent of the voter, willfully and with the intent to affect the voter's voting rights, causes, procures, or allows for the voter's party affiliation declaration on the voter registration form to be defaced, altered, or completed, may face imprisonment in the state prison for 16 months or two or three years or in the county jail for not more than one year (*Elec. Code § 18106*).

### **Returning Voter Registration Forms**

Distributors must return completed voter registration forms to the Placer County Elections Office within three business days or by the registration deadline, whichever comes first. It is against the law to delay the delivery of these forms intentionally or carelessly to the Elections Office and could result in a fine of up to \$1,000 (*Elec. Code §§ 2138, 2139, 18103*).

### **Confidential Information**

Any driver's license number, identification card number and/or social security card number provided on a voter registration form are considered confidential. It is strictly prohibited for any individual or organization distributing voter registration forms, or anyone entrusted with the form, to disclose this information (*Elec. Code § 2138.5*).

### **Political Advertisements**

As used in Elections Code Section 20008, "paid political advertisement" shall mean, and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office.

Any paid political advertisement which refers to an election or to any candidate for state or local elective office which is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement or in 10-point Roman type (whichever is larger) the words "Paid Political Advertisement." The words shall be set apart from any other printed matter (*Elec. Code § 20008*).

### **Electioneering Near Voting Locations**

It is prohibited to engage in certain activities within 100 feet of a voting center or official drop box. These activities include electioneering, circulating petitions, soliciting votes, discussing with a voter how to mark their ballot, displaying signs related to a voter's eligibility to vote or discussing a voter's eligibility to vote, and recording a voter entering or exiting a voting center. The 100-foot boundary of the voting center entrance is clearly marked with signs for easy identification (*Elec. Code § 18370, 18541*).

The California State Legislature recently defined electioneering as "the visible display or audible dissemination of information that advocates for or against any candidate or measure on the ballot within 100 feet of the entrance to a vote center, an elections official's office, a satellite location, or any outdoor site, including curbside voting areas." Electioneering information includes visual displays associated with a candidate or measure, paraphernalia containing electioneering information (e.g., shirts, campaign buttons), and the dissemination of audible electioneering information (*Elec. Code § 319.5*).

### **News Media Exit Polls**

Members of the news media are permitted to conduct voter surveys outside of voting locations on Election Day. These surveys may take place no closer than 25 feet from the entrance to the building containing the voting location.

### **Canvassing the Election**

Final results for the election cannot be released until the canvass has been completed. The election canvass process is an internal audit and is required by state law to ensure the accuracy of election results. California Election Law allows 30 days to conduct the official canvass of final election results. The canvass begins no later than the Thursday after the election and concludes within 30 days of the election. Placer County traditionally starts Wednesday, the day after the election.

During the canvass, vote-by-mail ballots and provisional ballots are researched to validate eligibility. The Elections Office also performs a manual count of 1% of all ballots cast in each race to verify the accuracy of the election tally system. The canvass concludes with the certification and issuance of official election results. Any member of the public may observe this process (*Elec. Code § 15300, et seq.*).

## Appendix A:

### Services to Candidates

Candidates may purchase the following voter information from the Placer County Elections Office to aid with their campaigns. All requestors must complete an “Application to Purchase/View Voter Registration Information” form and will be required to sign a statement verifying the information will not be used for personal or commercial purposes. The request form can be found online at [www.placercountyelections.gov/forms](http://www.placercountyelections.gov/forms). Please allow at least three business days for the Elections Office to produce your report or labels. Times vary among jobs, so please coordinate your requests with the Elections Office.

**A wet signature is required on the Application to Purchase/View Voter Registration Information. It must be submitted in person or by mail – ID is also required.**

#### **Precinct Index (a.k.a. Walking List)**

Precinct indexes are printed in alphabetical order by street name, then numeric by house number. The list shows the names of voters at each address, with party preference and phone number. Each candidate may order precinct indexes at a base cost of \$5 per 5,000 names, rounded up to the next 5,000 names.

#### **Registered Voter List (a.k.a. Alpha List)**

Many lists may be produced which contain more complete information for each voter record. These lists are arranged in alphabetical order by voter’s last name and may be printed by precinct, district, or countywide. Many formats are available, which may include residence address, mailing address, phone number, party preference, etc. Elections staff will recommend lists based on what the requestor wishes to accomplish. Each candidate may order alpha lists at a base cost of \$5 per 5,000 names, rounded up to the next 5,000 names.

#### **Registered Voter File**

The voter file, countywide or by district, is charged at the following rates:

- \$100 – Countywide voters
- \$125 – Countywide voters, with voting history (may specify up to five elections for history attached to each record)
- \$25 – District file, per 30,000 voters

This file format is .txt, which may be imported into most software programs, such as MS Access, MS Excel, etc. Test files may be requested. Prepaid files may be transmitted by downloadable link via Placer County Box (recipients must sign up for a Box account prior to accessing files).

**Mailing Labels**

Mailing labels addressed to every eligible voter or to family households of the same surname are available. Household labels constitute approximately 60% to 65% of the registered voters within a district. The cost is \$0.10 per label. The labels can be ordered by district or precinct.

**Precinct Maps/District Maps**

Precinct or district maps are available from the Elections Office. Specialty maps using geographical information systems (GIS) technology are also available. The form to order these is available on our website at [www.placercountyelections.gov/campaign-resources/](http://www.placercountyelections.gov/campaign-resources/). Contact the Placer County Elections Office for the cost of these maps.

**Voting Precinct Lists**

This report details the regular precincts that were placed into specific voting precincts. The fee is \$5.

## Appendix B

### Placer County Superior Court Judge

#### Candidate Filing Information

In Placer County, judicial offices appear on the primary election ballot. These are nonpartisan offices, so party preferences of the candidates and the voters are not relevant to the races. All registered voters living in the district are eligible to vote for the office.

If none of the candidates receives a simple majority in the primary, the two candidates with the highest number of votes will move forward to the general election.

In the case that only the incumbent timely files to run for office, the race will not appear on the ballot and the incumbent will be appointed to the office. However, the office will appear on the ballot if a petition is filed indicating that a write-in campaign will be conducted for the office within 10 days of the close of the candidate filing period. The petition needs to be signed by at least 0.1% of the registered voters of the county, provided the petition contains at least 100 signatures. The petition does not need to contain more than 600 signatures (*Elec. Code § 8203*).

To qualify as a candidate for Placer County Superior Court Judge, the candidate must be a registered voter in California and qualified to vote at the time the nomination papers are issued (*Elec. Code § 201*). The candidate shall be a member of the State Bar for 10 years or have served as a judge of a California court of record for 10 years immediately preceding the election (*Cal. Constitution, art. VI, § 15*).

The length of each Superior Court Judge office term is six years.

#### Placer County Superior Court Judge Offices

OFFICE TITLE	ELECTION DATES	NEW TERM BEGINS
Superior Court Judge, Seat 1	March 5, 2024	January 6, 2025
Superior Court Judge, Seat 2		
Superior Court Judge, Seat 3		
Superior Court Judge, Seat 4		
Superior Court Judge, Seat 5		
Superior Court Judge, Seat 6		
Superior Court Judge, Seat 7		
Superior Court Judge	June 2, 2026	January 4, 2027
Superior Court Judge	March 7, 2028	January 8, 2029
Superior Court Judge		
Superior Court Judge		

Each seat number assigned to a Placer County Superior Court Judge may vary for different election years.



## Candidate Filing Forms

Date	Description	Election Code
<b>09/14 – 11/08/2023</b> <b>E-173 – E-118</b>	<b>Signature in Lieu of Filing Fee Petitions</b> The period during which candidates can pick up and file Signature in Lieu of Filing Fee petitions to pay for all or part of their filing fee by obtaining signatures of qualified voters. Signature in lieu of Filing Fee petitions may not be accepted after the Declaration of Intention has been filed.	<b>§§ 8061, 8105, 8106</b>
<b>10/30 – 11/08/2023</b> <b>E-127 – E-118</b>	<b>Declaration of Intention (DOI)</b> Between these dates, candidates for judicial office are required to file a Declaration of Intention with the county elections official. The filing fee must be paid at this time (Signature in Lieu of Filing Fee petitions will not be accepted after the Declaration of Intention is filed).	<b>§§ 8023, 8105(b)</b>
<b>10/30 – 11/08/2023</b> <b>E-127 – E-118</b>	<b>Filing Fee</b> Judicial candidates pay the filing fee at the same time they file the Declaration of Intention. The filing fee is equal to 1% of the current annual salary for the first year.	<b>§ 8104(b), 8105(b)</b>
<b>11/9 – 11/13/2023</b> <b>E-117 – E-113</b>	<b>Declaration of Intention Extension Period</b> If an incumbent in a seat has not filed a Declaration of Intention, any person other than the incumbent may file a Declaration of Intention for that seat during the extension period.	<b>§ 8023(b)</b>
<b>11/13 – 12/08/2023</b> <b>E-113 – E-88</b>	<b>Nomination Period</b> The period during which candidates may obtain and file nomination documents and a Declaration of Candidacy. A candidate shall not be required to execute a Nomination Petition if the number of in-lieu signatures meets the requirements for nomination signatures.	<b>§§ 8020, 8040, 8041, 8061, 8100(b), 8105(b), 8800</b>
<b>12/08 – 12/18/2023</b> <b>E-88 – E-78</b>	<b>Petition Indicating Write-In Campaign</b> The timeframe to file a petition to conduct a write-in campaign associated with a Superior Court seat. The petition must be signed by at least 0.1% of the registered voters qualified to vote for the office, provided that the petition shall not contain more than 600 signatures. Write-in candidates must also file a Statement of Write-In Candidacy and nomination papers with the Elections Office during this period.	<b>§ 8203(a)</b>

E-# stands for how many days before Election Day. For example, E-173 equals 173 days before Election Day.

## **Document Overview - Required Forms**

### **Declaration of Intention**

The Declaration of Intention (DOI) is used by judicial candidates (including incumbents) to indicate that they intend to file for office. It is important to note the candidate's name cannot appear on the ballot if they do not submit their DOI by the deadline. The DOI includes the candidate's name, the office, the seat number (if applicable), the election date, and a notation of their intent to run for office (*Elec. Code § 8023*).

### **Filing Fee**

The filing fee is based off the first-year annual salary (1% of \$232,399, or \$2,323.99) and is due at the time the candidate files the Declaration of Intention (*Elec. Code §§ 8104(b), 8105(b)*).

### **Declaration of Candidacy**

The Declaration of Candidacy (DOC) qualifies an individual as a candidate and is required for all elective offices. The DOC provides the necessary information for the candidate to appear on the ballot. The DOC must be filed by 5 p.m. on the last day of candidate filing. The extension for candidate filing if an incumbent fails to file does not apply if the incumbent was unable to file for candidacy due to term limits (*Elec. Code §§ 8020, 8022, 8024*). The DOC must be witnessed by an election official or a notary public to be valid. The DOC remains in the Elections Office when it is issued, unless the candidate plans to sign the DOC in front of a notary public (*Elec. Code § 8040*).

### **Declaration of Qualification**

This required document is a sworn statement that must be completed by all candidates that affirms they meet the requirement of being a member of the State Bar or have served as a judge of a court of record in California for 10 years immediately preceding their appointment or election (*California Const., Art. 6, §15*).

### **Nomination Petition**

A circulator obtains signatures nominating an individual to run for office on the Nomination Petition (*Elec. Code § 8041*). At least 20 valid signatures are required, and up to 40 may be submitted (*Elec. Code § 8062(a)(3)*).

### **Ballot Designation Worksheet**

The Ballot Designation Worksheet is mandatory for any candidate wishing to have an occupation appear on the ballot and allows candidates to support the occupational ballot designation that they request. Candidates will also be able to use this form to provide alternate ballot designations in the event the proposed designation is determined to be unacceptable (*Elec. Code §§ 13107, 13107.3, 13107.5*).

Judicial candidates may choose only one of the following designations at the option of the candidate:

1. Words designating the city, county, district, state, or federal office held by the candidate at the time of filing the nomination documents.
2. The word "incumbent," if the candidate is a candidate for the same office they hold at the time of filing the nomination papers.

3. No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

4. For a candidate for judicial office who is an active member of the State Bar employed by a city, county, district, state, or by the United States, the designation shall appear as one of the following:

- (a) Words designating the actual job title, as defined by statute, charter or other governing instrument.
- (b) One of the following ballot designations: “Attorney,” “Attorney at Law,” “Lawyer” or “Counselor at Law.” The designations “Attorney” and “Lawyer” may be used in combination with one other current principal profession, vocation or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.

Number 1 and 4 of the above options shall also contain relevant qualifiers, as follows:

- (a) If the candidate is an official or employee of a city, the name of the city shall appear preceded by the words “City of.”
- (b) If the candidate is an official or employee of a county, the name of the county shall appear preceded by the words “County of.”
- (c) If the candidate is an official or employee of a city and county, the name of the city and county shall appear preceded by the words “City and County.”
- (d) If the candidate performs quasi-judicial functions for a governmental agency, the full name of the agency shall be included.

A candidate for Superior Court Judge who is an active member of the State Bar and practices law as one of their principal professions shall use one of the following ballot designations: “Attorney,” “Attorney at Law,” “Lawyer” or “Counselor at Law”. The designations “Attorney” and “Lawyer” may be used in combination with one other current principal profession, vocation or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents (*Elec. Code § 13107(c)*).

### **Candidate Statement of Qualifications**

The Candidate Statement of Qualifications is a voluntary statement that a candidate may publish in the county voter information guide at the candidate’s expense. It is subject to word count limits and may only contain information about the candidate publishing the statement (*Elec. Code §§ 13307, 13307.5, 13308*). The CSQ fee for English is \$2,970; any additional language translation in Punjabi, Tagalog, Korean, or Spanish is \$3,045 (per translation).

### **Judicial Campaign Ethics Course**

According to the Code of Judicial Ethics (CJER), every candidate for judicial office must complete a judicial campaign ethics course. Per Canon 5b(3), the time limit for completing a judicial campaign ethics course is triggered by the earliest occurrence of one of the following: the filing of a declaration of intention, the formation of a campaign committee, or the receipt of any campaign contribution. If a judge’s name appears on the ballot as a result of a petition indicating that a write-in campaign will be conducted, the time limit for completing the course is triggered by the earliest occurrence of one of the following: the notice of the filing of the petition, the formation of a campaign committee,

or the receipt of any campaign contribution. A financial contribution by a candidate for judicial office to their own campaign constitutes receipt of a campaign contribution (*CJER Canon 5b(3)*).

CJER produces a 90-minute online campaign ethics course that is approved by the Supreme Court and satisfies the requirement for Judicial Candidates. The course was produced in collaboration with the California Judges Association, the Supreme Court Advisory Committee on the Code of Judicial Ethics, and the California State Bar. The link to the course is: [caljudges.org/campaignEthicsCourse.asp](http://caljudges.org/campaignEthicsCourse.asp). For more information, call the judicial ethics hotline at 866-432-1252 or 916-239-4068, or email [info@caljudges.org](mailto:info@caljudges.org).

## **Document Overview – Optional Forms**

### **Signature in Lieu of Filing Fee Petitions**

Candidates can obtain signatures to reduce or eliminate the filing fee using Signature in Lieu of Filing Fee petitions (*Elec. Code § 8106*). The number of signatures required to waive the filing fee is 6,972. The value of each valid signature is \$0.33331 (*Elec. Code §§ 8106(a)(4), 8106(b)*).

### **Code of Fair Campaign Practices**

The Code of Fair Campaign Practices is a voluntary document that candidates may sign and file to indicate they intend to follow campaign practices based upon principles of decency, honesty and fair play. California Elections Code Section 20400 states, “The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions” (*Elec. Code §§ 20400, 20440*). Candidates are held to the standard set forth in the Code of Fair Campaign Practices, regardless of whether they sign it.

## Appendix C

### Central Committee Candidate Filing Information Qualified Central Committees

There are currently six political parties that qualify in California, as listed below:

- Democratic Party Central Committee (*Elec. Code §§ 7200-7205, 7226*)
- Republican Party Central Committee (*Elec. Code §§ 7400-7403, 7421*)
- American Independent Party Central Committee (*Elec. Code §§ 7650-7651, 7671*) – *declined public ballot*
- Peace and Freedom Party Central Committee (*Elec. Code § 7751-7754, 7770-7771*)
- Libertarian Party Central Committee (*follows Peace & Freedom Elec. Code § 7752*)
- Green Party County Council (*Elec. Code §§ 7902-7903, 7912-7913*)

#### General Information

The eligible seats for each party are determined by registration figures enumerated in California Elections Code. The table below unofficially lists the number of seats based off registration totals.

Party	Supervisorial District					Total # of seats	Elections Code
	1	2	3	4	5		
Republican	7	7	7	7	7	35	§7421
Peace and Freedom	Countywide					7	§7752
Libertarian	Countywide					9	§7752
Green	Countywide					7	§7903
Democratic	4	5	4	4	5	22	§7226
American Independent	Declined Public Ballot						§7651

Number calculations are based off recommendations from the SOS through CC/ROV #23071.

#### Filing Period and Term of Office

The filing period for all Central Committee Candidates, regardless of party, is September 29, 2023 (E-158)<sup>1</sup> through December 8, 2023 (E-88) (*Elec. Code § 8020(b)*).

The term of office for central committees is four years. Each term is subject to individual political party rules.

#### Candidate Appointment(s) When Fewer Candidates File than Available Membership

If the number of candidates nominated for election to a committee does not exceed the number of committee numbers to be elected, then the race will not appear on the ballot. Instead, the candidate(s) will be appointed in lieu of election and receive a certificate of election, as though they had been elected (*Elec. Code §§ 7228, 7423, 7673, 7772.1*).

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<sup>1</sup> E-# stands for how many days before Election Day. An example is: E-173 equals 173 days before Election Day.

Central Committees do not have:

- A filing fee.
- A Signature in Lieu of Filing Fee petition period.
- Extended filing.

### **Candidate Qualifications**

To qualify as a central committee candidate, the individual must meet the following criteria:

1. Be a U.S. citizen.
2. Be a Placer County resident eligible to vote in the Supervisorial District the candidate seeks to represent.
3. Registered with the political party whose nomination they are seeking for not less than three months immediately prior to the time the declaration of candidacy is presented to the county elections official.
4. Has not been registered as or affiliated with any other qualified political party within 12 months prior to filing the declaration of candidacy (*Elec. Code § 8001*).

SB 714, having amended Elections Code section 7209, now permits local Democratic Central Committees to allow noncitizens, who would otherwise be eligible to register to vote if they were citizens, to run for county central committee under certain conditions. One condition requires the local central committee to adopt a change in their bylaws allowing the activity. In addition, the party must notify the county elections official of this adoption no later than September 15, 2023 (E-172). For the 2024 Primary Election, the county's Democratic Central Committee did not adopt the change.

### **Conditions for Contests to Appear on Ballot**

For candidates to appear on ballot for a political party central committee contest, the following conditions must be met:

- The qualifying political party requests the Placer County Elections Office to conduct the election.
- There are enough candidates for a competitive race (i.e., more candidates than seats).
- The conditions specified by each party's central committee are met for each individual party's race.

If the race is not forced onto the ballot, the candidates shall be elected in lieu of an election and will receive a certificate of election as though they had been elected (*Elec. Code §§ 7209, 7228, 7407, 7422, 7654, 7673, 7772.1, 7852, 7914*).

**Conditions for Candidates to Appear on Ballot**

<p><b>Democratic</b> <b>Republican</b> <b>American Independent</b></p>	<p>Must file Declaration of Candidacy and Nomination Petition with 20 valid signatures for the office of Central Committee (<i>Elec. Code §§ 7227, 7422, 7672</i>).</p>
<p><b>Green</b></p>	<p>Must file Declaration of Candidacy and Nomination Petition for the office of County Council with the lesser of:</p> <ol style="list-style-type: none"> <li>1) 20 valid signatures; or</li> <li>2) Not less than 2% of the number of voters registered as affiliated with the Green Party in the county council election district.</li> </ol> <p>No more than seven candidates may appear on one Nomination Petition (<i>pursuant to Green Party County Council rules</i>).</p>
<p><b>Peace and Freedom</b> <b>Libertarian</b> - Follows the same statutes as Peace and Freedom</p>	<p>Candidates must do one of the following:</p> <ol style="list-style-type: none"> <li>1) File a Declaration of Candidacy and Nomination Petition for the office of Central Committee with the lesser of:             <ol style="list-style-type: none"> <li>a. Amount of nomination signatures depends on amount of registered voters within the supervisorial district.</li> <li>b. Not less than 2% of the number of voters registered as affiliated with the party in the central committee election district (<i>Elec. Code § 7776</i>).</li> </ol> </li> </ol> <p>Up to three candidates for member of central committees in a single central committee election district may have their names listed on a single sponsor's certificate, and the signatures thereon shall be counted toward the sponsor requirement of each and every candidate whose name is listed on the certificate. However, in no case shall the number of candidates having their names on a sponsor's certificate exceed the number of members of central committees to be elected in the district (<i>Elec. Code § 7777</i>); or</p> <ol style="list-style-type: none"> <li>2) Qualified to have their name printed on the primary ballot as a candidate for the party nomination to any partisan office (<i>Elec. Code § 7772</i>).</li> </ol> <p>A person qualifying as a candidate for member of central committees by virtue of qualification to have their name appear on the primary ballot for a partisan public office shall have their name listed on the ballot for member of central committees only in the central committee election district of their residence (<i>Elec. Code § 7774</i>).</p>

## **Document Overview – Required Forms**

### **Declaration of Candidacy**

The Declaration of Candidacy (DOC) qualifies an individual as a candidate and is required for all elective offices. The DOC provides the necessary information for the candidate to appear on the ballot. The DOC must be filed by 5 p.m. on the last day of candidate filing (*Elec. Code §§ 8020, 8022, 8024*).

The DOC must be witnessed by an election official or a notary public to be valid. The DOC remains in the Elections Office when it is issued unless the candidate plans to sign the DOC in front of a notary public (*Elec. Code § 8040*).

### **Nomination Petition Signatures Needed**

<b>Party</b>	<b>Number of Signatures</b>
Republican	20
Peace and Freedom	17
Libertarian	20
Green	20
Democratic	20
American Independent	Declined Public Ballot

### **Ballot Designation Worksheet**

The Ballot Designation Worksheet is mandatory for any candidate wishing to have an occupation appear on the ballot and allows candidates to support the occupational ballot designation that they request. Candidates will also be able to use this form to provide alternate ballot designations in the event the proposed designation is determined to be unacceptable (*Elec. Code §§ 13107, 13107.3, 13107.5 and California Code of regulations 20712(e)*).

## **Document Overview – Optional Form**

### **Code of Fair Campaign Practices**

The Code of Fair Campaign Practices is a voluntary document that candidates may sign and file to indicate they intend to follow campaign practices based upon principles of decency, honesty and fair play. California Elections Code Section 20400 states, “The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions” (*Elec. Code §§ 20400, 20440*). Candidates are held to the standard set forth in the Code of Fair Campaign Practices, regardless of whether they sign it.



## Central Committee Contact Information

### **Republican Party**

Website: [www.placergop.org](http://www.placergop.org)  
Email: [info@placergop.org](mailto:info@placergop.org)  
Chair: Mark Wright  
Chair email: placergopchair@gmail.com

### **Democratic Party**

Website: [www.placercountymocrats.org](http://www.placercountymocrats.org)  
Email: [info.pcdp@gmail.com](mailto:info.pcdp@gmail.com)  
Chair: Kathleen Crawford

### **Green Party (state info.)**

Website: [www.cagreens.org](http://www.cagreens.org)  
Email: [gpcac@cagreens.org](mailto:gpcac@cagreens.org)

### **Peace and Freedom Party (state info.)**

Website: [www.peaceandfreedom.org](http://www.peaceandfreedom.org)

### **Libertarian Party**

Website: [www.placerlp.org](http://www.placerlp.org)  
Email: [placerlp@ca.lp.org](mailto:placerlp@ca.lp.org)  
Chair: Jia Christopher

### **American Independent Party (state info.)**

Website: [www.aipca.org](http://www.aipca.org)

## Political Parties Attempting to Qualify

The following political parties are attempting to qualify for the March 5, 2024 Presidential Primary Election:

1. California Women's Party
2. Common Sense Party
3. Ring of Truth Political Party

The following political parties are attempting to qualify for the November 5, 2024 General Election:

1. American Moderate Party
2. American Solidarity Party
3. Constitution Party of California
4. Hogwash Party
5. No Labels California
6. Normal Party
7. One Party

For more information on qualified political parties and the qualification process in California, call the California Secretary of State's office directly at 916-657-2166, or visit their website at <https://www.sos.ca.gov/elections/political-parties>.



## January

s	M	T	w	T	F	s
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## February

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

## March

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## April

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## May

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26	27	28	29	30	31	

## June

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## July

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## August

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

## September

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## October

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## November

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

## December

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8	9	10	11	12	13	14
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22	23	24	25	26	27	28
29	30	31				



Placer County Elections Office  
3715 Atherton Road  
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Phone Number: 530-886-5650

Toll-free: 800-824-8683

Fax Number: 530-886-5688

Website: [www.placercountyelections.gov](http://www.placercountyelections.gov)

Email: [candidates@placer.ca.gov](mailto:candidates@placer.ca.gov)